

Action Points from the meeting of 19 June 2017

1	Adopt Financial Regulations and place on Web-site – when completed.	Summer recess	Cllr Daniels
2	Contact Downside to increase lease of Community Gardens. <i>Decided on 25 year lease request. Letter sent no response to date</i>	pending	Clerk Chair
3	To obtain 2 more quotes re painting finger-posts within the parish The Clerk contacted Chilcompton PC for info on its sign re-painting Clerk in receipt of contractor's name but before contacting for a quote will await the outcome of sign post survey.	pending	Clerk
4	Light at Middlemead out Number 2 – Reported. Reported again 22/-5/17 Ref FM 38990 C llr uncertain if now working.	Confirm next mtg	Clerk
5	BT Telephone box in need of repair: Glass replaced and painted Suggested using perplex. Chairman read out email from Cllr Fosdike on this issue. Clerk to ask Kris to purchase perplex. Place on July Agenda to discuss fixing.	July Mtg	Cllr Fosdike
6	Dog Foul Bin to be re-sited by L/Man - When received Purchased new bin (50 Retriever) from Glasdon. Downside has suggested entrance to footpath LH side wall - Wayne to meet with Downside groundsman before installing. Wayne has been on holiday but is now back.	Asap	L/man
7	Letters re sponsorship to be sent to: St Benedicts, St Vigors, VH Trust Letters to local companies, inviting sponsorship sent. £300 received from St Benedicts and St Vigors and the same promised from VH Trust. NFU – Consider in Nov/Dec contact again	pending	
8	Place bench and attach bench in the main football ground near gate	pending	l/man
9	Contact Highways re power pole moved nearer to road and therefore disturbed earth made road narrower. Highways will contact Western Power to rectify.	Pending Chase	Clerk
10	Ascertain whether a footpath sign should be in place at Green Lane at Downside? Jeremy to ask Clare Haskins (MDC footpath officer). A sign had been received from Clare Haskins. The small gate would be investigated as this is not suitable for horses.	July Mtg	Jeremy Padfield
11	Purchase form to be forwarded to Heartsafe; check first that the Heart Foundation's funding has now ceased.	July Mtg	Clerk
12	Confirm with VH Trust that the defibrillator can be placed on front entrance to VH	July Mtg	Chairman
13	Sliver Birch area in need of weeding.	Asap	L/man
14	Request for volunteers for Speedwatch to be placed in the next Parish Newsletter	asap	
15	Discuss doing something special at November 2018 Remembrance Service		Parish Council
16	Nick Taylor to be asked to cut back tree at War Memorial; after okaying with neighbour.	Asap	Cllr Davies
17	Report to H/ways that a bramble bush at Norton Down was in need of cutting back as impairing motorists view. Clerk had reported to H/ways.	pending	Clerk
18	Stones fallen onto pavement from a stone wall at Nettlebridge. Investigate who the landowner is and contact.	Asap	Dist Cllr Carter

19	To place the Notice of Inspection of Accounts To forward to Grant Thornton Audit Return To place relevant documentation on PC Web-site	30/07/17 30/07/17 30/07/17	Clerk Clerk Cllr Daniels
20	Broken glass in St Vigors Churchyard – mention this to Brian.	Asap	Chairman
21	Parking issue in South Street. Refuse vehicles denied access also emergency services would have a problem. A concern as Nursing Home in this road. <i>Clerk to report to Highways and police.</i>	Asap	Clerk
22	The state of property at Church Row, believed to be owned by Downside, has been reported by a parishioner. The Clerk to contact Downside.	Asap	Clerk

Clerk 04/07/2017