

Action points from the meeting of 18 September 2017

1	Adopt Financial Regulations and place on Web-site – when completed.	pending
2	Contact Downside to increase lease of Community Gardens. <i>Decided on 25 year lease request. Downside granted 25 yr Lease to Community Gardens Clerk to send letter of thanks and PC to acknowledge Downside's support of this community facility.</i>	Clerk Agenda
3	To obtain 2 more quotes re painting finger-posts within the parish The Clerk contacted Chilcompton PC for info on its sign re-painting Clerk in receipt of contractor's name but before contacting for a quote will await the outcome of sign post survey.	pending
4	BT Telephone box in need of repair: Glass replaced and painted Suggested using perplex. <i>Perplex purchased. Place on Oct Agenda to discuss fixing.</i>	Oct Mtg
5	Letters re sponsorship to be sent to: St Benedicts, St Vigors, VH Trust Letters to local companies, inviting sponsorship sent. <i>£300 received from St Benedicts and St Vigors Thank you letters sent £300 received from VH Trust – Clerk to send thankyou letter.</i>	Clerk
6	Order placed with Heartsafe, but need Post Code for Village Hall before processing – now forwarded. Clerk To confirm with Heartsafe that the training sessions would take place 2 months after installation of the Defibrillator	Oct Mtg
7	Sliver Birch area in need of weeding. <i>Improved – more work needed</i>	asap
8	Discuss doing something special at November 2018 Remembrance Service	Sept mtg
9	Nick Taylor to be asked to cut back tree at War Memorial; after okaying with neighbour. Chairman will contact and sort Cllr Norris reported that a stone was loose on the Memorial and was in need of repair	Chairman Asap
10	Stones fallen onto pavement from a stone wall at Nettlebridge. Investigate who the landowner is and contact. An engineer has been arranged to inspect the wall	pending
11	Parking issue in South Street. Refuse vehicles denied access also emergency services would have a problem. A concern as Nursing Home in this road. Clerk reported to Highways and police. <i>Police will look into this matter.</i> Highways will paint white hatching lines Minuted at Item 15.9	pending
12	The state of property at Church Row, believed to be owned by Downside, has been reported by a parishioner. Downside's groundsman will tidy.	pending
13	Enquire whether MDC supplies No Dog signs – left message no response to date.	Clerk pending
14	Grit Bin – moved to enable to access – needed to be drained in first instance. Also the broken Grit Bin was in need of replacing. Clerk to obtain quotes-Oct Mtg	Chairman Clerk
15	Plaque to recognize Downside's contribution to community facility. Dist Cllr Carter to draft wording.	Dist Cllr John Carter
16	Dist Cllr John Carter would look into Planning application at Pitcot Lane to ascertain whether the correct procedure had been taken to complete.	Dist Cllr John Carter
17	A thank you letter to the Glastonbury Festival Carnival Club for the monies received for the purchase of a Defibrillator.	Clerk
18	Organize an electrician for the installation of the Defibrillator when received.	Cllr Jeremy Padfield
19	A guardian to be appointed to oversee taking off the data every 2 weeks	Oct Agenda

20	Report rubbish bin at Middlemead entrance to Community Gardens in need of emptying.	Clerk
21	Letter of thanks to Downside for the extension of lease to 25 years.	Clerk
22	New Contract for Lengthsman	Oct Meeting
23	Light No2 at Middlemead still not working. Chase	Clerk
24	Report street sign at Sunnymead in situ but off posts.	Clerk
25	Collate information on SiD's to forward to CC Mike Pullin to submit for a SIS grant - Agenda	Oct Meeting

Clerk 29 September 2017