

### Action Points from the meeting of 15 May 2017

1	Adopt Financial Regulations and place on Web-site – when completed.	Summer recess	Cllr Daniels
2	Cllr Jeremy Padfield to engage a person to weed spay around the village. Downside unable to help – SCC does not perform this task anymore. Jeremy Padfield had contacted a tree surgeon with a certificate for weed spraying and was in possession of a quote for £180 plus VAT (£216) for 3off spraying. It was proposed by Cllr Jeremy Padfield and seconded by Cllr Davies to engage the tree surgeon. <b>Now in progress-1 spray done.</b>	completed	
3	Contact Downside to increase lease of Community Gardens. <i>Decided on 25 year lease request. Letter sent no response to date</i>		Clerk Chair
4	To obtain 2 more quotes re painting finger-posts within the parish The Clerk contacted Chilcompton PC for info on its sign re-painting <b>Clerk in receipt of contractor's name but before contacting for a quote will await the outcome of sign post survey.</b>		Clerk
5	Light at Middlemead out Number 2 – Reported. <b>Still not working.</b>	Chase	Clerk
6	BT Telephone box in need of repair: Glass replaced and painted <b>Suggested using perplex.</b>	asap	L/man
7	Dog Foul Bin to be re-sited by L/Man - When received Purchased new bin (50 Retriever) from Glasdon. <b>Downside has suggested entrance to footpath LH side wall - Wayne to meet with Downside groundsman before installing.</b>	Asap	L/man
8	Letter Downside - Request to contribute to bin cost. <b>Downside contributed £100</b>	completed	
9	Letters re sponsorship to be sent to: St Benedicts, St Vigors, VH Trust Letters to local companies, inviting sponsorship sent. <b>£300 received from St Benedicts; the same amount promised from St Vigors and VH Trust.</b> <b>NFU – Consider in Nov/Dec contact again</b>	Completed pending	
10	Place bench and attach bench in the main football ground near gate	pending	l/man
11	Contact Highways re power pole moved nearer to road and therefore disturbed earth made road narrower. <b>Highways will contact Western Power to rectify.</b>	pending	
12	Ascertain whether a footpath sign should be in place at Green Lane at Downside? Jeremy to ask Clare Haskins (MDC footpath officer). <b>A sign had been received from Clare Haskins. The small gate would be investigated as this is not suitable for horses.</b>	May Mtg	Jeremy Padfield
13	Send Invitations for APM to groups/organizations .	completed	
14	Forward Annual payment to Insurance Company .	Asap	Clerk
15	Contact Heartsafe for purchase form; check first that the Heart Foundation's funding has now ceased.	June Mtg	Clerk
16	Check regulations re the length of time Headstones being placed after the burial and whether this should be in Stratton's Regulations.	Asap	Burial working party
17	Sliver Birch area in need of weeding.	Asap	L/man
18	Request for volunteers for Speedwatch to be placed in the next Parish Newsletter	asap	

19	Discuss doing something special at November 2018 Remembrance Service		Parish Council
20	Nick Taylor to be asked to cut back tree at wat Memorial; after okaying with neighbour.	Asap	Clr Davies
21	Report to H/ways that a bramble bush at Norton Down was in need of cutting back as impairing motorists view	Asap	Clerk
22	Stones fallen onto pavement from a stone wall at Nettlebridge. Investigate who the landowner is and contact.	Asap	Clerk

Clerk 02/06/2017