



Stratton on the Fosse Parish Council Meeting Action List

Action Points – From the Meeting of 18 July 2016		Action by date	Name
1.	Adopt Financial Regulations and place on Web-site – when completed.	pending	Cllr Daniels
2.	Report to Highways that signs at North end of village were obscured by trees. Also that the White Post Roundabout was in need of cutting. Clerk to chase this item. <i>H/ways(Derek) will speak to tree surgeon 3/2/16</i> <i>Clerk contacted tree surgeon direct; stated not responsible for cutting trees on opposite side of road (maybe Carnival Club). Inspection undertaken and declared not a hazard. Suggested contacting Call Centre to report and ask for another inspection of site and get ref number</i> Clerk had contacted call centre and reported again. It was noted that when the trees were in full leaf it was a problem	Not considered an issue	
3.	BHF (PADS) Make further enquiries as to what training given and how much time this involved. Funding run out – new scheme to run in March. Clerk to check funding available or other avenues.	Pending until next mtg	Clerk
4.	Send letter from PC to resident re hedge cutting spilling onto the pavement; ongoing problem in the last few years. Resident spoken to by Cllr Stock and confirmed will be dealing with in due course.		
5.	Speak to resident in connection with dog fouling in the Community Gardens. Since a report was made in Parish Newsletter the problem has debated.		
6.	Declaration of Officer signed by Chairman. Signed at July Meeting	Completed	
7.	Cllr Jeremy Padfield to engage a person to weed spray around the village. Cllr Jeremy Padfield stated that he would contact the Bursar at Downside to ask if its groundsman could weed spray the village on a permanent basis. Contacted Bursar but no response as yet.	pending	Cllr Jeremy P
8.	To be placed on the L/man's List: Bus Shelter clean, attention given to the Old Telephone Kiosk, remove debris at the back of pinch points. L/man to attend to the sign obscured at South end of village.	pending	L/Man
9.	Report to Highways: Manhole Sunk opposite 9 Middlemead, Water valve sunk southside of junction to Middlemead. The above give considerable vibration to house and complaints received from residents. Acknowledged with reference numbers: 294729 Sunken inspection Cover opposite 9 Middlemead Road Label U2741/10 294730 Water Valve sunk southside of junction to Middlemead Road Label A367/6	reported	Clerk
10.	Copies of all relevant documents in accordance with Transparency Code and Audit requirements to be given to Cllr Daniels and placed on the Web-site.	completed	Clerk Cllr Daniels
11.	Forward Audit Return to Auditors plus Variances.	completed	Clerk
12.	Insurance quotes for car-scheme Phone and contract costs for car scheme. Minuted at no.12.1&12.2	completed	Cllr Crawshaw
13.	Drains blocked throughout village. On the B3355 on the bend at the Rugby Club trees in need of cutting back. Report to highways. Acknowledged Ref No.19.7	Pending	Clerk
14.	Enquire if the Community Gardens was eligible for the Centenary Fields Programme as it is leased from Downside. Emailed need to inform of length of lease. Agenda item next Mtg	Sept Mtg	Agenda
15.	Obtain Quote for Sign Post painting Quote received. Minuted No.19.1 Agenda Item Sept Meeting.	Sept Mtg	Agenda
16.	Catalogue sunken drains within the village and report to Highways	Asap	Cllr Fosdyke
17.	Certificate of Insurance to be placed on Web-site	Asap	Clerk Cllr Daniels
18.	Listening, Learning, Changing survey to be completed by 30/09/16	Sept Mtg	Cllrs

19.	Make enquiries about Cemetery courses	Next mtg	Clerk
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