

Stratton Community Garden Committee of Stratton Parish Council

Meeting Wednesday 16th January 2013

7.30pm at the Kings Arms, Stratton

Minutes (updated for quotes)

1.	Welcome and Minutes of the last meeting The minutes were read and signed by JP as a true record of the previous meeting.	
2	Matters Arising DS to receive hard copies of agenda and minutes via BQ MD confirmed obligation to display agenda in public place 3 days before the meeting. BQ to place agenda and minutes in the notice board outside the village hall. MD confirmed meetings to be held in public place as public may like to attend. Meetings to be held in the Kings Arms should the Village Hall be unavailable. MD confirmed the group is not a subcommittee but is to be named Stratton Community Garden Committee MD to publish on the website	BQ BQ (on going task) MD (on going task)
3.	Membership and Terms of Reference Clare Bendall has resigned following her move from the village – JP to write a letter of thanks. Downside rep – Father James happy to attend as required. MT to send agenda and minutes to Father James MD drafted terms of reference which were agreed by the group. JP to share with PC on Monday.	JP MT JP
4.	Finance report MT confirmed that a grant of £1.5k had been received from a September application to the Sperring Trust. This is ring fenced towards the basket swing. MT to send cheque to Valerie, Clerk of PC. Balance ring fenced is £13,058 Expenditure to date – 1 x waste bin £ to follow	MT
5.	Annual Inspection – to consider the findings of the 2012 report <ol style="list-style-type: none"> a. Goal Post – JP to pass item to PC to consider b. Basket Swing/Slide cushion fall – MT to rake over when snow clears c. Trim bolt on gate – JP to reduce d. Signage – lengthsman to be asked (MD) 	JP MT JP MD
6.	Quotes for next phase (a) basket swing <ul style="list-style-type: none"> - (i) £6,500 - (ii) £3,750 (not including log roll + insufficient quality swing less robust in this picture) - (iii) £8,147 	

	<p>- MT to pass Darren Moore's mobile no to JP to call to see if a further reduction in price is possible. JP to place order – invoice to Valerie.</p> <p>(b) picnic area in silver birch copse Quotes received</p> <p>(i) £12,400 (ii) £10,540 (iii) £3,080 (not including log roll edging)</p> <p>The first two quotes are too expensive, further thought to be given to the area. MD to phone MT re: quotes details to obtain a further quote.</p>	<p>MT / JP</p> <p>MD / MT</p>
7.	<p>Other purchases – signage / springs / tractor tyres as planters</p> <p>(i) Litter bin delivered to MD yesterday (15/01) MD/Chris to fit near middle gate. DS to transfer contents to official Mendip bin during weekly inspection.</p> <p>(ii) 2 x signs (no legs or fixings under £200 – JP to progress with order.</p> <p>(iii) Springs – MT concerned about H&S – to phone Digley Inspectors for advice.</p> <p>(iv) Guttering – MT to write to Nick Techniglaze asking for free fitting and guttering – Nick Taylor to collect water butt from SB's garden to use.</p>	<p>MD</p> <p>JP</p> <p>MT</p> <p>MT MT (NT)</p>
8.	<p>Quotes for maintenance for spring/ summer 2013 Estimates to be collected by the Clerk to the PC.</p> <p>- Chris Perkins Lengthsman / Wayne Palmer 07878991710 / Jeff Avis 419516 / Haines 419562</p> <p>Cutting season 1st March to 1st October to be lengthened if weather dictates. Cut 3 times per month and grass cuttings to be left on site in compost bin to be made from pallets and erected by Nick Taylor (no charge) MD to meet possible providers on site. Note current cutting and strimming less areas where basket swing will be and for now, ignore the bottom area as an annual maintenance contract. Discussion around weed killing which JP could advise/assist with - possible additional work later – strimming/spraying around the silver birch copse.</p> <p>MT to ask the Clerk to obtain quotes by 20th February ready for the next SCGC meeting.</p>	<p>MT / Clerk</p> <p>MT (NT) MD site visits</p> <p>MT</p>
9.	<p>Village Day 2013 JP has raised with Richard Jones – RJ keen to have separate committee of volunteers to organise and run village day. JP raised the notion of combining it with open farm Sunday on 2nd June 2013 however, it was felt the village hall would want to maximise funds. JP</p>	<p>JP</p>

	to discuss with RJ again on Monday. SB to be our official "rep" on a village day committee although all members to use existing contacts to make the day a success if it proceeds.	
10	A.O.B DS raised the issue of mole infestation. DS had obtained 1 quote - £60 first mole, £20 subsequent moles. This is the responsibility under statutory function of maintenance of the parish council and so the committee were unable to authorise / agree. DS to raise at PC meeting on Monday.	DS
11	Date of next meeting – 7.30pm Thursday 14 th March 2013 at the Kings Arms	