



# Stratton on the Fosse Parish Council Meeting Action List

From Parish Council Meeting on 22 June 2015

Action Points		Action by Date	Name(s)
1.	<b>Adopt Financial Regulations</b> and place on Web-site – when completed.	pending	Cllr Daniels
2.	Sub-committee, to discuss and finalize when all 3 quotes are received.	f/wd to Trust by 28 May 2015	Chair Cllr Jackson
3.	A request for a donation towards the cost of the war memorial restoration to be made to the Sperring Trust and the Duchy of Cornwall.	Awaiting a response	Chair
4.	Contact Charlie Higgins to arrange attendance at a PC meeting to discuss SID's and traffic calming measures.	July mtg	Clerk
5.	Cllr Hall to gather evidence (past 5 years) to determine how many accidents had occurred in the village.	pending	Cllr Hall
6.	To ascertain new Audit regulations for small PC's with a turnover of less than £25 k.	July Mtg	Clerk
7.	List of items to be published on Web-site to conform to the new Transparency Code.	July Mtg	Clerk
8.	Ask MDC if can send all attachments in PDF form.		Dist Cllr Carter
9.	Request further information from MDC re Planning Ref 2015/1206/FUL and also request an extension to the date of the Parish Council's response.	Asap	Clerk
10.	Request a VAT Invoice from supplier of Remembrance Clock	Asap	Clerk
11.	Forward completed Audit Return to Grant Thornton	01 July 2015	Clerk
12.	Information from RUH Bath for where & whom cheque to be sent.	July mtg	Cllr Norris
13.	Cut grass on Football field.	Asap	Cllr Jeremy Padfield
14.	Letter to Occupier of Downside View regarding overgrown vegetation encroaching pavement - email to Cllr Jeremy Padfield to deliver by hand.	Asap	Clerk Cllr Jeremy Padfield
15.	Report to Charlie Higgins that vegetation is obscuring the view of motorists at following sites: Nettlebridge Lane at junction with A37, White Post Roundabout, Killings Knapp Junction, Norton Down Junction, 2 <sup>nd</sup> Pinch-point opposite Bainsbury View, Plus Bank in need of cutting by pinch-point opposite Bainsbury View.	Asap	Clerk
16.	The Minutes from the March Meeting to be presented to the Next Meeting for approving.	July Mtg	Cllr Downes

Clerk to the Parish 03 July 2015