



Stratton on the Fosse Parish Council Meeting Action List

From Parish Council Meeting on 20 July 2015

Action Points	Action by Date	Name(s)
1. Adopt Financial Regulations and place on Web-site – when completed.	pending	Cllr Daniels
2. A request for a donation towards the cost of the war memorial restoration to be made to the Sperring Trust Cannot be given donation if already in receipt of Grant and the Duchy of Cornwall - Chairman will make enquiries.	pending	Chair
3. Contact Highways to arrange attendance at a PC meeting to discuss SID's and traffic calming measures. Replied by email –response Minuted at no.20 Councillors not happy with outcome and the Clerk to forward Chris Betty's response to Harvey Siggs (cc Cllr Hall) to ask his advice/input. Also to organise site mtg with H/ways and Harvey Siggs to look at traffic calming measures. The Chair to contact Dave Grabham to inquire why the scheduled SID's had not been put in place.	asap	Clerk Cllr Hall Chair
4. To ascertain new Audit regulations for small PC's with a turnover of less than £25 k.	Sept Mtg	Clerk
5. List of items to be published on Web-site to conform to the new Transparency Code. Clerk gave Cllr Daniels items needed for publishing on Web-site.	July	Cllr Daniels
6. Ask MDC if can send all attachments in PDF form. Rachel Carter had been in touch with MDC and they would look into the request.	pending	MDC
7. Information from RUH Bath for where & whom cheque to be sent. Clerk to contact Cllr Norris for information as not present at Meeting.	asap	Cllr Norris Clerk
8. Letter to Occupier of Downside View regarding overgrown vegetation encroaching pavement - email to Cllr Jeremy Padfield to deliver by hand. Check with Jeremy that letter has been delivered.	Asap	Clerk Cllr Jeremy Padfield
9. Report to Charlie Higgins that vegetation is obscuring the view of motorists at following sites: Nettlebridge Lane at junction with A37, White Post Roundabout, Killings Knapp Junction, Norton Down Junction, 2 nd Pinch-point opposite Bainsbury View, Plus Bank in need of cutting by pinch-point opposite Bainsbury View. Received references from H/ways for above jobs. However, Councillors reported that some of the jobs had not yet been completed. The Clerk to get back to Highways.	Asap	Clerk
10. Check on-line for Parish Notice Boards and costings.	Sept Mtg	Cllr Daniels
11. Seat – make enquiries of Charltons to ascertain whether willing to sponser.	Sept Mtg	Chair
12. Place items to be published in order to comply with Transparency Code on Web-site	July	Cllr Daniels
13. Adoption of the Transparency Code to be place on Agenda	Sept Mtg	Agenda
14. Write to accept quotation from Rowland Masonry	Asap	Clerk /Chair
15. Ask Duchy for funding towards cost of War Memorial maintenance.	Sept Mtg	Chair
16. Report to MDC that Dog Waste Bin at entrance to Community Gardens at Middlemead entrance not being emptied.	Asap	Clerk
17. Report to Highways that signs at North end of village were obscured by trees	Asap	Clerk

Clerk to the Parish 05 August 2015