

**Minutes of the 981st Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall 21 January 2019**

PRESENT: Councillors: Mr John Padfield (Chairman), Mrs J Davies (Vice-Chair),
Mr A Norris, Mr M Daniels, Mr D Stock, Mrs H Murtagh.

IN ATTENDANCE: Dist Cllr John Carter, Clerk.

PUBLIC FORUM:

1. **APOLOGIES:** Councillors: Mr Jeremy Padfield. Dist Cllr Rachel Carter, CC Mike Pullin.
2. **MINUTES:**
The Minutes of the previous Meeting held on 17 December 2018 were approved and signed.
3. **DECLARATION OF NEW INTERESTS:**
There were none.
4. **CO-OPTION OF COUNCILLORS:**
The Chairman stated that Andrew Hobbs will investigate co-opting someone from Downside.
5. **MATTERS ARISING:**

1	Adopt Financial Regulations and place on Web-site – when completed.	In due course
2.	Paul Emery to paint signposts 8-off at a cost of £300 each approx. To date 4off painted and paid for £1,130.00	Pending clerk
3.	Bus Stop at Nettle bridge: Contact parishioner to inform of Parish Council's concern of safety, but will ask First Bus if an alternative stop could be made Contact First Bus to ascertain if a stop could be placed nearby	Clerk Chase
4.	To investigate other solicitors to engage re Community Gardens lease. Talk again to Thatcher & Hallam re costs. To investigate other solicitors and obtain quotes.	Clerk completed
5.	War Memorial in need of repair – Obtained 1 quote from builder. Paul Phibben to provide quote.	Chair
6.	Footpath at Mogg Hill in need of attention. Contact landowners Mr & Mrs Jackson for the path to be made wider – by spraying the vegetation. Minuted at 17	clerk
7.	Siting of newly purchased rubbish bin in lay-by, south of the village. Clerk to notify Mendip to empty	Clerk complete
8.	Large dip in the road on Fosse road North side of the village just past Manor Farm opposite the cottages. <i>Reported to Highway who have dealt with the problem</i>	Clerk completed
9.	Spare key cut for PCSO Rob Nell	S Kingsberry
10.	Keep Clerk updated on progress re security measures for the Village Hall.	S Kingsberry
11.	Invite TruSpeed to Parish Council Meeting .Attending Feb Meeting	completed
12	Forward Churchground Rules and Prices to Cllr Daniels, for placement on the Parish Web-site.	Chair Completed
13.	Forward Precept Request (£10k) to MDC	Clerk completed
14.	Meeting to be arranged with Ed Short re completing a spreadsheet for PC Accounts. Meeting arranged for Thursday 24 Jan 2019	Cllr Daniels

15	Inspection of salt/grit Bins to ascertain whether any needed to be filled. Chair will inspect Grit Bins before Clerk orders salt	Chair
16.	Report a burnt out Caravan left inlay-by on the A367 to Highways. Removed.	Clerk completed

6. COUNTY COUNCILLOR'S REPORT:

No Report received.

7. DISTRICT COUNCILLOR'S REPORT:

7.1 Dist Cllr Carter brought to Councillors notice that the Parish Forum next Meeting had been changed to 28 February 2019.

7.2 Dist Cllr Carter will enquire at the Parish Forum meeting why SCC are not at present applying the Parish On-line service.

8. POLICE REPORT:

8.1 The police Report had been received and was as follows:

- 25/12/2018 20:31:02, tri, road related incident: there are no parking restrictions on the road - it is just a result of two badly parked cars opposite each other in south street.
- 31/12/2018 22:27:57, tre, rtc: accident involving a car and a member of public at stratton on the fosse, radstock to wells rd, wells rd
- 06/01/2019 16:10:12: asb, anti-social behaviour: vehicles involved are described as "drifting around the roundabout at the white post nearly every night keeping my young son awake".

8.2 PCSO Rob Nell would like to remind people that on our force website www.avonandsomerset.police.uk there is a dedicated 'your area' section, by entering your postcode/area you will automatically be directed to the beat pages where you can identify your local beat teams and contact individual Officers via an email link. These emails are monitored on a daily basis.

8.3 It was noted that there was a problem with parking in South Street, making the road narrow.

8.4 Cllr Daniels stated that, on the Community Police Reporting Web-site crime map for Stratton, (November 2018), a case of violent abuse and sexual harassment was recorded. Cllr Daniels was concerned that Stratton had not been notified of this incident.

9. PLANNING MATTERS:

Applications: Ref: 2018/3087/HSE

Location: 3 The Poppies, South Street

Proposal: Proposed loft conversion with 2 off Rooflights.

All Councillors present approved of this application and had No Objection.

Approval: None

Road Closure: A367 Fosse Way and A367 Bath Road, Stratton on the Fosse and Ashwick

10. FINANCIAL MATTERS:

An Invoice for BT/Broadband amounting to £165.39 was agreed by all those present to be paid. **Cheque No. 001197**

Bank A/Cs End December: Current £ 50 Business Reserve £ 21,063.66
Bank Accounts were reconciled and signed

11 FINANCIAL REGULATIONS:

- 11.1 Cllr Daniels stated that, now the Parish Council were not obliged to have an External Audit,, as its income and expenditure was less the £25k, checks and balances needed to be put in place through the Web-site. Reconciliation needed to be overseen by two Councillors other than signatories.
- 11.2 Cllr Daniels also reported that a meeting between Ed Short and himself would take place on Thursday to set up a Financial Spreadsheet for the Parish Council. This would assist with VAT and the Audit. The finalization of the Financial Regulations were deferred.
- 11.3 It was noted that all Councillors present agreed that the Parish Council should pay Ed Short for the service of setting up the spreadsheet.
- 11.4 The finalization of the Financial Regulations were deferred until the spread sheet was in place.

12. BURIAL GROUND:

There was nothing to report.

13. COMMUNITY GARDENS:

- 13.1 The Community Gardens maintenance Report for the last two months was received from Cllr Stock.
- 13.2 The mole disruption in the playground had worsened and was very invasive. The Chairman would investigate and meanwhile Cllr Daniels would rake over the mole hills so that any new mole activity can be located.
- 13.3 The Clerk was in receipt of two quotes, to renew the lease from Downside, from solicitors Gould & Swayne amounting to £500 plus VAT and FDC Law solicitors amounting to £1,256 plus VAT. It was agreed, by all Councillors present, to proceed with Gould & Swayne. The Clerk to contact Gould & Swayne and also Downsides solicitor.

14 STREET CLEANING/LENGTHSMAN SCHEME:

There was nothing to report.

15. HIGHWAYS:

- 15.1 The Clerk to contact Highways to make sure that the Reflectors and Chevrons were put in place when they resurface the road at Nettlebridge.
- 15.2 The Clerk to report to Highways that the Stop Sign near the junction at Norton Down crossroads was facing the wrong way.

- 15.3 The Chairman would inspect the Grit Bins to ascertain if they were in need of topping up and report the findings back to the Clerk, so that supplies can be requested from Highways. It was noted that grit bins sited at Middlemead and the Village Hall were half full.
- 15.4 The Chairman read Councillors an email received from Charlie Higgins, Highways, thanking the Parish Council for its positive comments regarding the recent road works in the village.

16. VILLAGE HALL:

- 16.1 The recently erected light in the Village Hall car-park was discussed. Residents had made complaints to the Village Hall Committee concerning the brightness of the light. Cllr Daniels had written a letter, as a resident of Middlemead, with his concerns about the light pollution. A suggestion was for a spot light with a narrower beam so as not to shine into Middlemead.
- 16.2 It was noted that the Village Hall Committee was looking into these comments.

17. FOOTPATH:

- 17.1 A letter received from Dr Jackson, in response to a request from the Parish Council to remove vegetation on the Mogg Hill footpath, was read out. Dr Jackson stated that it was not his responsibility to maintain this footpath.
- 17.2 The footpath had been cut back approximately 7-8 years ago by the Parish Council. The Chairman would discuss cutting back the vegetation on the footpath again with Wayne Palmer (lengthsman) to ascertain whether it was a manageable job.

18. WEB-SITE:

- 18.1 Cllr Daniels had up-dated the Parish Web-site and changed any errors.
- 18.2 Cllr Daniels reported that there had been no response to the request for news/articles for the Parish Web-site. Cllr Daniels would include items on the Web-site if given any information, but it needed to be electronic. The Chairman suggested informing the Village Hall etc that, now there is no Parish Newsletter, it might consider advertising events on the Web-site. With this in mind, Cllr Daniels had arranged to meet with Barbara Jones to obtain a program for the Village Hall events.

19. CORRESPONDENCE:

- | | | |
|---|------------------------------|--|
| 1 | MDC | Homeless Strategy Review – Notes & presentation from Consultation held in December |
| 2 | Parish On-line | Invoice £36 due by 20 February 2019 Place on Feb Agenda |
| 3 | Gould & Swayne | Solicitors: Quote for Downside Lease £500 plus VAT |
| 4 | FDC Law | Solicitors: Quote for Downside Lease £1,256 plus VAT |
| 5 | PCSO | Report |
| 6 | Suzanne Kingsberry | V Hall Light – Installed, but will take points on board made by nearby residents to adjust the light. Minuted at 16 |
| 7 | Somerset Scientific Services | Article about rural water pollution. Request to place on newsletter/web-site. |
| 8 | SCC Jake Taylor | Rights of Way - Consultation ends on 31/01/19 Forwarded to Trevor Letcher |
| 9 | MDC | Gypsy Count by 22 Feb 2019 Nil submission also appreciated. |

10. SCC Re Somerset Wood Project – lasting memorial to those from Somerset who fought and fell in WWI. Within parishes of Cheddon Fitzpaine and West Monkton. Request for parishes in Somerset to Precept funds annually to support in the maintenance of the Wood. **No action.**
11. MDC Session at Shepton 30 Jan 2019 at 6pm to give information and training on Conservation, Listed buildings, Conservation Areas, Non-designated Heritage Assets and how MDC deals with them under the Planning system
12. SALC Articles to raise awareness about scams and rogue traders – to share with community.
13. MDC Parish Forum Meeting changed to 28 February 2019
14. SCC Highways Charlie Higgins response to Thank you email sent from PC re recent completed road works
15. SCC Highways Re Dip in road on A367 north side of village: Inspection arranged (Ref 530487) **Completed**
Burnt out caravan: reported to MDC who are responsible for street cleansing. **Removed**
16. Dr Jackson Response to letter sent re Mogg Hill footpath in need of attention. **Minuted at 17**
17. Barbara Jones VH Committee The Chairman had received a request for the Enigma Majorettes to use the field and Hall on Saturday 8 May 2019. **Councillors present held no objection to this request.**
18. Barbara Jones VH Committee Request for Jim Murtagh to take some branches off the two trees either side of the gate by the Hall field, to lessen the tree mess in the car park. **Councillors present held no objection to this request.**

20. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

The Clerk confirmed that a representative for True Speed was to attend the Parish Council Meeting in February.

21. DATE OF NEXT MEETING:

- 21.1 The date of the next Meeting, will be on **Monday 18 February 2019 at 7.45 pm.**
- 21.2 There being no other business the meeting closed at 8.49 pm.

CHAIRMAN _____ **DATE** _____

