

**Minutes of the 978th Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall 15 October 2018**

PRESENT: Councillors: Mr John Padfield (Chairman), Mrs J Davies (Vice-Chair), Mr D Stock, Mr A Norris, Mr K Fosdike, Mr M Daniels.

IN ATTENDANCE: Dist Cllr John Carter, Clerk.

PUBLIC FORUM:

1. **APOLOGIES:** Mr H Murtagh, Mr Jeremy Padfield, Mrs S Crawshaw, Dist Cllr Rachel Carter.

2. **MINUTES:**

The Minutes of the previous Meeting held on 17 September 2018 were approved and signed.

3. **DECLARATION OF NEW INTERESTS:**

There were none.

4. **CO-OPTION OF COUNCILLORS:**

4.1 The Chairman stated that Kris Fosdike would be stepping down as a Councillor, due to moving out of the Parish. The Chairman thanked Kris for all his past help, especially connected with the Financial Regulations document. All those present agreed that he would be missed.

4.2 The Chairman also reported that Sarah Crawshaw felt that she could not continue to fulfil her duties as a Councillor anymore and had resigned.

4.3 It was noted that Cathy Downes no longer attended Meetings.

4.4 Therefore, due to the above resignations, the Parish Council now had 3 vacancies for Councillors. It was agreed that the posts should be advertised.

5. **MATTERS ARISING:**

| | | |
|----|---|------------------|
| 1 | Adopt Financial Regulations and place on Web-site – when completed. | In due course |
| 2. | Paul Emery to paint signposts 8-off at a cost of £300 approx. <i>To date off painted and paid for (£1</i> | Pending |
| 4 | Ascertain whether Mendip was putting aside extra monies to promote Tourism | Dist Cllr Carter |
| 6 | Grass cutting in new Churchyard – Brian Bailey to be asked to attend to this. | completed |
| 8 | Insurance Claim – Quotes & Photos to be sent to Clerk to forward to Came & Co <i>Photos and quotes and info forwarded to Came & Co</i> | pending |
| 10 | Bus Stop at Nettlebridge: Contact parishioner to inform of Parish Council's concern of safety, but will ask First Bus if an alternative stop could be made Contact First Bus to ascertain if a stop could be placed nearby | Clerk pending |
| 11 | To investigate other solicitors to engage re Community Gardens lease. Talk again to Thatcher & Hallam re costs. <i>Clerk to obtain original docs</i> | Clerk Chair |
| 12 | Invite Suzanne Kingsberry to PC Meeting to discuss security measures for VH carpark | attended |
| 13 | Contact Barbara Jones to ascertain if any requests had been made re Wi-fi in VHall | completed |
| 14 | War Memorial in need of repair – investigate if it was a job for Lengthsman | Chair |
| 15 | Dog Bin at Community Gardens was in need of emptying more often enquire from MDC how often emptied. Also at Mogg Hill & Downside Green Lane | Clerk pending |

6. **COUNTY COUNCILLOR'S REPORT:**

No Report received.

7. **DISTRICT COUNCILLOR'S REPORT:**

Dist Cllr Carter had still to ascertain whether Mendip was putting aside extra monies to promote Tourism.

Dist
Cllr
Carter

8. POLICE REPORT:

- 8.1 It was noted that the Parish Council's PCSO was Rob Nell 7249. Unfortunately his day off coincided with Stratton's Parish Council meetings.
- 8.2 He had forwarded a Report as follows:
21/09 – Road related incident Branches on the road
01/10 – Suspicious incident
- 8.3 He would like to remind people that on the force website www.avonandsomerset.police.uk there is a dedicated 'your area' section, by entering your postcode/area you will automatically be directed to the beat pages where you can identify your local beat teams and contact individual Officers via an email link. These emails are monitored on a daily basis.
- 8.4 The Neighbourhood Policing Teams new ways of working from October 1st. The village boundaries have been reduced per officer. It is believed this will give wider more regular coverage. Working hours have also been changed and it is hoped Parish Council meetings will be more consistently attended.
- 8.5 Councillors thought that suspicious vehicles in the Village Hall car-park at 10pm thought to be drug related should be reported to the PCSO. Clerk

9. PLANNING MATTERS:

Applications: There were none.

Permission granted by MDC: Ref:2018/1427/FUL South Street

Demoition of garages and erection of 3 bed house.

Councillors were not happy with the result of th application as the Parish Council had submitted a request for there to be 2 smaller houses to be built on this site.

Road Closure: None.

10. FINANCIAL MATTERS:

A cheque, for Lengthsman duties amounting to **£325**, to **W Palmer** was agreed by all Councillors present to be paid. **Cheque No. 001184**

Councillors reiterated that the Lengthsman should produce an Invoice and Statement of hours worked before the meeting, to be placed on the Agenda. L/m

11 FINANCIAL REGULATIONS:

- 11.1 Cllr Daniels and Cllr Fosdike had reduced the documentation to 4 pages to be considered by the Parish Council.
- 11.2 Cllr Daniels stated, that due to recent revised Audit requirements, more information was needed to be published on the Parish Web-site.
- 11.3 During discussion it was noted that the term Petty Cash should be removed as the Parish Council did not operate this system. Also that any item over £100 would have to be listed separately (ie Clerk's expenses). Also that a Monthly Bank Reconciliation should be sent to all Councillors and a check on Bank Reconciliation should be done by a person other than the Bank Signatories every quarter.

- 11.4 It was suggested that a spread sheet should be professionally prepared. The Chairman stated that he would ask Ed Short the Treasurer at St Vigors who was an expert on spread sheets.
- 11.5 The Financial Regulations document would be further discussed at the next Meeting.

12. BURIAL GROUND:

Nothing to report.

Suzanne Kingsberry arrived at this point 8.34

13. CV CAMERA IN VILLAGE HALL CAR-PARK:

- 13.1 The Parish Council was concerned about illegal cars in the car-park and had invited Suzanne Kingsberry to give the views of the Village Hall Committee on measures to make the car-park more secure.
- 13.2 During the discussion, the legality and practicability of data protection which CCTV incurred was considered; neighbours, users of the Community Gardens, Village Hall users, children walking alone to the Community Gardens. CCTV would need to be registered under the data protection act and would have to state how it was to be used. The camera would only be mounted in the car-park and not in the Community Gardens. It was considered a big step to move to CCTV without first exploring other avenues.
- 13.3 Improving lighting was suggested; although this might produce objection from neighbouring properties due to light invasion. It was thought that a light should be continuous and not a motion detector that flashes on and off.
- 13.4 Gates, with an option to lock if needed and height restriction, were another suggestion.
- 13.5 Suzanne stated that the next Village Hall Meeting was on Monday 22 October, where the security measures of lighting and gates would be discussed and quotes obtained. If CCTV was thought to be the best option, the Parish Council confirmed that it would be the guardian and contribute to the purchase cost.
- 13.6 It was thought, by all present, that it would be beneficial for the police to attend the car-park occasionally to deter the parking of suspect vehicles.
- 13.7 The views of neighbours of adjoining properties would also be sought on the subject.

Village
Hall

14 VILLAGE HALL Wi-Fi:

- 14.1 The question of the Village Hall obtaining Wi-Fi had been raised, but of the many groups that regularly used the Village Hall and those booking the Hall on a one off basis, none had shown an interest in its installation. Also concerns had been raised over access to Wi-fi if it was installed.
- 14.2 Therefore the decision not to pursue this had been made.

Dist Cllr Carter and Suanne Kingsberry left the Meeting at this point 9.00pm

15. COMMUNITY GARDENS:

- 15.1 The monthly Report of the Community Gardens from Cllr Stock was given to the Clerk, with no maintenance issues raised.
- 15.2 Mole hills were again detected, but it was agreed to defer until the next Meeting to ascertain whether the problem was great enough to engage a pest controller.

Agenda

15.3 Cllr Daniels stated that the second attempt to receive trees – to replace those that had succumbed to the hot weather - had been successful. The 60 trees would be received in November.

15.4 In connection with the renewal of the lease from Downside, the Chairman had instructed the Clerk to obtain the original documents from Thatcher & Hallam so that quotes could be obtained from other solicitors. The solicitor dealing with this (Sarah Grifton) had been on annual leave, but the Clerk would chase when she returned.

Clerk

15.5 The Clerk reported that Came & Co had been emailed the relevant details relating to the insurance claim for the damaged Gazebo.

16. STREET CLEANING/LENGTHSMAN SCHEME:

16.1 It was reported that the newly purchased rubbish bin needed to be excavated, a concrete pad placed and secured. This would be completed by the lengthsman with help from Cllr Jeremy Padfield.

L/man
Cllr
Jeremy P

16.2 It was noted that the area around the War Memorial needed a tidy – a job for the Lengthsman.

L/man

17. HIGHWAYS:

Works had been completed on Middlemead, The Mead and Bath View and the Clerk was instructed to write to Highways showing the Parish Council's appreciation of the super job that had been done.

Clerk

18. FOOTPATH:

Cllr Norris stated the footpath at Mogg Hill was in a bad state on the Stratton side although at the Chilcompton end it had been tidied. It was thought to be a too large a job for the Lengthsman. To be placed on the next Agenda.

Agenda

19 DEFIBRILLATOR:

19.1 The Chairman would enquire as to whether Kevin and Annette (Guardians) knew anyone who would take on the Guardian role of recording the data from the Defibrillator.

19.2 The duty of recording the data took minutes on a smart phone (or could be completed at home on a computer). This information needed to be collected and forwarded once a month.

20. WEB-SITE:

20.1 Cllr Daniels reported that he had been busy updating the Parish Web-site; making the Council legally compliant according to Transparency regulations.

20.2 The Clerk was asked to supply Cllr Daniels with the Insurance Certificate and Data Protection details to include on the Web-site.

Clerk

21. WWI CELEBRATIONS:

21.1 The Chairman stated that the new Vicar of St Vigors, Ester Smith, would attend on 11 November. There would be a service at St Vigors after the parade.

21.2 The Chairman had contacted Bidy De Salis, British Legion, to obtain a Bugler to attend.

21.3 Names of the fallen would be read out.

22. CORRESPONDENCE:

- 1 MDC Standards Committee 4 Dec 128 Council Chambers 6.40 pm
- 2 CPRE Affordable Housing to keep our countryside
Meeting 25 October Glastonbury Town Hall
- 3 Somerset Waste
partnership Newsletter
- 4 MDC Parish Bulletin
- 5 MDC Question Time at the Council Chambers SM Candidates Campaign 24
Oct at 7pm
- 6 SCC Fit for my future health & care campaign – drop in session various venues
in October.
- 7 Somerset
prepared Community Resilience Day 25 October 18 at Sedgemoor 10am-4pm
- 8 SALC Councillor Essentials – Nunny Village Hall 12 November 18 at 7-9pm
- 9 PCSO Report for September/October
New PCSO Rob Nell 72249
10. MDC Parish Forum Shepton Mallet 6.15 pm
- 11 MDC Poster for Somerset prepared Community Resilience Day 25 Oct at
junction 24 Conference Centre near Bridgewater. Link to information
www.somersetprepared.org.uk/community-resilience-day/
A free event and lunch.
- 12 SALC CC Tessa Munt arranged an evening talk w Adam Persson and Neil
Bloomfield of Martock PC 22 October 7pm for 7.30 start Club Room at
Swan Wedmore BS28 4EQ. Not a party political event – open to all
Councillors and Clerks. No need to book, but organiser can be reached
at tess.in.touch@gmail.com
- 13 SALC Request to send 1 or 2 representatives to an All Area Meeting on Sat 27
October (10am-3pm) Edgar Hall Somerton.
Changing status of the Association from unincorporated membership
association to a not for profit limited by guarantee. If membership approve
the change in status the new company will begin trading 1 April 2019

Planning Application: None

Approval: 2018/1427/FUL South Street

Road Closure: None

Cheques: W Palmer

| Bank A/Cs | June | July | Aug | Sept | October | |
|------------------|-----------|-----------|-----------|-----------|-----------|-------------|
| | 28,670.74 | 27,494.90 | 27,777.12 | 27,750.31 | 25,965.38 | Bus Reserve |
| | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 | Current |

23. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

Agenda Items:

- Moles in Community Gardens
- Mogg Hill Footpath
- Financial Regulations

24. DATE OF NEXT MEETING:

- 24.1 The date of the next Meeting, will be on **Monday 26 November 2018 at 7.45 pm.**
- 24.2 There being no other business the meeting closed at 9.36 pm.

CHAIRMAN _____

DATE _____

