

**Minutes of the 969th Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall 18 December 2017**

PRESENT: Councillors: Mr John Padfield (Chairman), Mrs J Davies(Vice-Chair), Mr D Stock, Mr A Norris, Mr M Daniels, Mrs H Murtagh, Mr K Fosdike, Mr Jeremy Padfield.

IN ATTENDANCE: Clerk.

PUBLIC FORUM:

Action

1. APOLOGIES: Mrs S Crawshaw, Dist Cllr Rachel Carter, Dist Cllr John Carter, CC Mike Pullin.

2. MINUTES:

The Minutes of the previous Meeting held on 20 November 2017 were approved and signed.

3. DECLARATION OF NEW INTERESTS:

There were none.

4. MATTERS ARISING:

1	Adopt Financial Regulations and place on Web-site – when completed. Cllr Daniels has requested that the Clerk now completes.	pending
2	To obtain 2 more quotes re painting finger-posts within the parish The Clerk contacted Chilcompton PC for info on its sign re-painting Clerk in receipt of contractor's name but before contacting for a quote will await the outcome of sign post survey. A survey carried out lists 6 Finger posts: 2off with 4 fingers, 3off with 3 fingers, 1off with 1 finger. Quote received, but Clerk to ask for a more specific quote for each post. Photos received of 7 posts with maximum £300 for each post dependant on work involved. The clerk to organise work to be done. Cllr Jeremy Padfield arrived at this point 8.00pm	next mtg Clerk
3	BT Telephone box in need of repair: Glass replaced and painted Suggested using perplex. <i>Perplex purchased. Chairman will ask Phil Phippen to fix</i>	Asap Chair
4	Stones fallen onto pavement from a stone wall at Nettlebridge. Investigate who the landowner is and contact. An engineer has been arranged to inspect the wall	pending
5	Parking issue in South Street. Refuse vehicles denied access also emergency services would have a problem. A concern as Nursing Home in this road. Clerk reported to Highways and police. <i>Police will look into this matter.</i> Highways will paint white hatching lines.	Pending Clerk to chase
6	The state of property at Church Row, believed to be owned by Downside, has been reported by a parishioner. Downside's groundsman will tidy.	pending
7	Enquire whether MDC supplies No Dog signs – left message no response to date. Clerk to make enquiries about purchasing and price.	Clerk pending
8	The broken Grit Bin was in need of replacing. Clerk obtained quotes-Oct Mtg It was agreed to purchase a replacement and 1 other for Horns Close	Clerk asap
9	Plaque to recognize Downside's contribution to community facility. Dist Cllr Carter to draft wording. Wording decided as "To celebrate the historic connection of Downside Abbey and our village" Cllr Stock to purchase.	Completed
10	Organize an electrician for the installation of the Defibrillator when received. <i>Quote received and accepted – Clerk to proceed. Organize Training Session forward details to Chairman for insert in Parish Newsletter</i>	Clerk
11	A guardian to be appointed to oversee taking off the data every 2 weeks. Minuted	completed
12	New Contract for Lengthsman	Jan Mtg
13	Report street sign at Sunnymead in situ but off posts. To Chase	Clerk

5. COUNTY COUNCILLOR'S REPORT:

No report received, but CC Mike Pullin would be happy to be contacted if the Parish Council had a problem.

6. DISTRICT COUNCILLOR'S REPORT:

In their absence Rachel and John Carter had sent the following Report:

Please accept Rachel's and my apologies for the Parish Meeting. Unfortunately there is a Full Council meeting at Mendip the same evening.

- To be honest there isn't much new to add to our last report. At the Full Council we will be setting the council Tax Base for next year and receiving the quarterly budget report.
- We will be also discussing the Local Plan 11 which will be out for consultation next year. Luckily Stratton on the Fosse is off the main plan and will only have the odd infill to contend with although we don't know what changes to planning regulations that are being considered in Government.

In the meantime Rachel and I wish everyone a happy Christmas and a successful 2018

7. POLICE REPORT:

No report received.

8. PLANNING MATTERS:

Applications:

Ref: 2017/2720/FUL St Benedicts Primary School,

Location: Abbey Rod, SOF

Proposal: Conversion of single storey building to form a dwelling.

The Parish Council recommended approval for this application, as it would be an improvement.

Ref: 2017/3066/FUL

Location: Land at South Street, SOF

Proposal: Demolition of garage block & erection of new 3 bed house.

The Parish Council strongly recommends refusal of this application

Councillors were of the opinion that it would be more desirable to have 2 semi-detached houses as starter homes. These would be more in keeping with the surrounding area.

Also that the garage space could be used for parking.

Permission granted by MDC: None received.

Planning Board:

Ref: 2017/2239/HSE Warley Pitcot Farm, Pitcot Lane at 20 December 2017

The planning application **Ref:** 2017/2917/TPO, previously dealt with at the November Meeting, was again discussed. The Chairman read out an email received from the applicant, Mrs Sarah B Bacik, in which further details of the holly trees were given. After further discussion, it was decided that the Parish Council's original recommendation of Refusal for removing the Holly trees should still stand. A site meeting was to be held 20 December 2017, with the applicant and MDC Planning.

9. FINANCIAL MATTERS:

An Invoice for **Petrol** for the **Football Field** amounting to **£134.50** was agreed by all Councillors present to be paid. **Cheque No.001148**

It was agreed by all Councillors present to reimburse **Cllr Daniels** for the purchase of Slate for the **Community Gardens** amounting to **£94.80** **Cheque No.001147**

The Clerk's salary for the period **October–December 2017** amounting to **£729.66** was agreed by all Councillors to be paid. **Cheque No.001149**

A cheque amounting to **£800** was received from **The Sperring Trust** to be ring-fenced for the **Community Gardens** towards new Nets and Football Posts. **Cheque No.100175**

The Parish Council agreed to pay for the concrete to install the posts.

The Clerk stated that the **Precept** request had been received; due back **by 25 January 2018**. The Clerk would draw up Budget details and arrange a meeting with the Finance Working Party before the next Meeting of 22 January 2018.

The Chairman collected £2 from each Councillor towards the purchased RBL Wreath, which was placed on Remembrance Day.

The bank Statements were reconciled and signed.

10. DEFIBRILLATOR:

10.1 The appointment and duties of a Guardian for the newly installed Defibrillator was discussed:

- Data needed to be collected once every two weeks – the defibrillator will deactivate if no data information is received, although one reminder is sent.
- There are three ways of collecting; 2off involve a mobile and 1off involves a PC laptop. (A second hand laptop was suggested).
- On each device a questionnaire appears which, after supplying answers, is sent off to SW Ambulance who validate the defibrillator for the next 2 weeks.

10.2 Cllrs Daniels and Fosdike volunteered to be Guardians. Cllr Jeremy Padfield thanked the two councilors for volunteering.

10.3 It was decided to advertising the installation of the Defibrillator in the next Parish Newsletter in January. The Clerk to contact Clive Setter at Heartsafe to organize a training session, preferable for the Parish Council Meeting on 19 February 2018. Cllr Daniels would be forwarded a copy of the Advert to place on the Parish Website and Facebook page.

10.4 A plaque showing sponsors, (Waterside Carnival Club, St Vigors, St Benedicts, Village Hall and Mr & Mrs Cole), needed to be obtained.

11. BURIAL GROUND:

As discussed at the last Meeting, a gate access was needed for the gravedigger and all Councillors present agreed for the Chairman to purchase a 12 foot wooden gate with gate post furniture, amounting to £144.12

12. CAR SCHEME:

There was nothing to report – a review was to take place in the New Year.

13. COMMUNITY GARDENS:

- 13.1 The monthly Inspection Report for the Community Gardens was received from Cllr Stock, with nothing to report on maintenance. There is however mole disruption, which will be looked at again in the Spring.
- 13.2 The Chairman thanked Cllr Stock for organizing the plaque to recognize Downside's contribution to the Community Gardens.
- 13.3 Cllr Daniels reported that the request for 30 trees from the Woodland Trust had been accepted.
- 13.4 The Clerk to remind the Playground Inspection Company that the Annual inspection is due.

14. COMMUNITY GARDEN/DOWNSIDE LEASE:

- 14.1 The Chairman read out a letter from Luke Exton of Stone King LLP, who is acting for Downside Abbey Trustees. It was stated that the legal costs should be no more than £1,000 plus VAT and disbursements; providing the Parish Council have its own legal representation. Also the costs of surveyors which would be in the region of £350.
- 14.2 The Clerk had confirmed with SALC that it would be prudent for the Parish Council to engage a solicitor to re-new the Lease – agreed by all Councillors present - and Luke Exton would be informed of this decision.
- 14.3 The Clerk to contact Thatcher & Hallam in the New Year.

15. STREET CLEANING/LENGTHSMAN SCHEME:

- 15.1 The Lengthsman had now been stood down until March 2018. The Lengthsman contract would be reviewed by Cllr Jeremy Padfield and Cllr Daniels.
- 15.2 Grit Bins were again discussed and it was decided by all Councillors present that the damaged Grit Bin would now be replaced. Cllr Jeremy Padfield would organize removal of the damaged bin.
- 15.3 It was also decided to purchase a Grit Bin to place in Bath View/Horn Close.
- 15.4 The Clerk to order a 400L and 200L Grit Bins as soon as possible.

16. HIGHWAYS:

- 16.1 Somerset County Council was discontinuing loaning SID's to Parishes due to budget cuts.
- 16.2 Cllr Daniels suggested that the Parish Council had enough money in its reserves to purchase a SID. Cllr Daniels advised a lightweight version c/w padlock approved by SCC. This could be moved around every 2 weeks to make more effective. A survey would be needed to ascertain where best to place the 4 posts, which would then have to be approved by SCC. A second hand lap top would also be needed. Ideally two volunteers were needed; Cllr Daniels volunteered.
- 16.3 Costings should be brought to the next Meeting.
- 16.4 The Clerk reported that Mike Pullin had been emailed, regarding the progress on Stratton's request to the SIS, for a SID, but there had been no response to date.

17. FOOTPATH:

There was nothing to report.

18. WEB-SITE:

There was nothing to report.

19. CORRESPONDENCE:

- | | | |
|---|----------------------------|---|
| 1 | Paul Emery | Quote sign posts £300 each approx.with photos
<i>The Clerk to contact to engage Mr Emery to complete the work</i> |
| 2 | Sara Bacik | Letter re TPO on trees at Pitcot Cottage,Pitcot Lane.Site Meeting at 9am wed 20/12/17. Ref:2017/2917/TPO |
| 3 | Tony Langridge | Proposed Planning at South Street re not possible to build 2 smaller houses. Planning will be for one 3-bed house. |
| 4 | Luke Exton | Downside Lease re downsides costs and whether PC will engage a solicitor |
| 5 | Dave Grabham | SID's data and report that SID for November is cancelled. |
| 6 | Dave Grabham | Advised that from 31 March 2017 SID service no longer provided to Parish Councils. |
| 7 | Somerset Waste Partnership | New Waste Treatment Facility update. |
| 8 | SCC | School Admission Arrangement 2019/20 Consultation.
Poster for Notice Board |

Planning Application: Ref 20217/2720/FUL St Benedicts Primary School
2017/3066/FUL Land at South Street – demolition garages.

Planning Board: Ref: 2017/2239/HSE Warley,Pitcot Lane - 20 Dec 2017 at 6pm MDC SM

Planning permission: None

Temporary road closure: None

Advance Notice of proposed planning application: South Street – 3 bed house

Bank Statements: Business Reserve A/C June £ 22,828.15
Current A/C 50.00

Cheques:

W Palmer	
V Attwood	729.66
M Daniels	94.80
Petrol	96.00
D Stock	
RBL Wreath	2.00 per Cllr
Cheque recvd Com.Garden	800.00 (Ring-fenced)

20. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

- Training Date for Defibrillator.
- Review costings and SIS request for SIDS.
- Downside Lease update.

21. DATE OF NEXT MEETING:

- 21.1 The date of the next Meeting, will be on **Monday 22 January 2018 at 7.45 pm**
21.2 There being no other business the meeting closed at 9.20 pm

CHAIRMAN

DATE