

**Minutes of the 964th Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 19 June 2017**

PRESENT: Councillors: Mr John Padfield (Chairman), Mrs J Davies (Vice-Chair), Mr D Stock, Mr A Norris, Mrs C Downes

IN ATTENDANCE: Dist Cllr J Carter, Clerk.

PUBLIC FORUM: Action

1. APOLOGIES: Mr M Daniels Mr Jeremy Padfield, K Fosdike, Mrs S Crawshaw, Mrs H Murtagh, Dist Cllr Rachel Carter. CC Mike Pullin

2. MINUTES:
The Minutes of the previous Meeting held on 15 May 2017 were approved and signed.

3. DECLARATION OF OFFICE:
The Chairman signed the Declaration of Office.

4. DECLARATION OF NEW INTERESTS:
There were none.

5. MATTERS ARISING:

1	Adopt Financial Regulations and place on Web-site – when completed.	Summer recess	Cllr Daniels
2	Contact Downside to increase lease of Community Gardens. <i>Decided on 25 year lease request. Letter sent no response to date</i> Dist Cllr Carter would find out who is dealing with this issue.		Dist cllr Carter
3	To obtain 2 more quotes re painting finger-posts within the parish The Clerk contacted Chilcompton PC for info on its sign re-painting Clerk in receipt of contractor's name but before contacting for a quote will await the outcome of sign post survey.	pending	Clerk
4	Light at Middlemead out Number 2 – Reported. Reported again 22/05/2017 Ref FM 38990 Cllrs uncertain if now working.	Confirm next mtg	Clerk
5	BT Telephone box in need of repair: Glass replaced and painted Suggested using perplex. Chairman read out email from Cllr Fosdike on this issue; which stated that replacement panes and sub frames for K6 telephone kiosks are available for a very small price ,ie under £25. Parish Council could then either fix or engage a local glazier. Councillors agreed this would be a good solution and the Clerk was to give Kris the go-ahead to purchase.	asap	L/man
6	Dog Foul Bin to be re-sited by L/Man - When received Purchased new bin (50 Retriever) from Glasdon. Downside has suggested entrance to footpath LH side wall - Wayne to meet with Downside groundsman before installing. Wayne has been on holiday, but now back,	pending	L/man
7	Letters re sponsorship to be sent to: St Benedicts, St Vigors, VH Trust Letters to local companies, inviting sponsorship sent. £300 received from St Benedicts and St Vigors the same amount promised from VH Trust.	pending	

	NFU – Consider in Nov/Dec contact again No response to date from the other 2 companies contacted		
8	Place bench and attach bench in the main football ground near gate	pending	l/man
9	Contact Highways re power pole moved nearer to road and therefore disturbed earth made road narrower. Highways will contact Western Power to rectify. Clerk to ask for update on this issue.	pending	Clerk
10	Ascertain whether a footpath sign should be in place at Green Lane at Downside? Jeremy to ask Clare Haskins (MDC footpath officer). <i>A sign had been received from Clare Haskins. The small gate would be investigated as this is not suitable for horses.</i>	pending	Jeremy Padfield
11	Forward Annual payment to Insurance Company.	completed	
12	Contact Heartsafe for purchase form; check first that the Heart Foundation's funding has now ceased. Minuted at 12.2 & 12.3	July Mtg	Clerk
13	Check regulations re the length of time Headstones being placed after the burial and whether this should be in Stratton's Regulations. The Chairman confirmed that the time was a matter of months for ground to settle.	completed	
14	Sliver Birch area in need of weeding.	Asap	L/man
15	Request for volunteers for Speedwatch to be placed in the next Parish Newsletter	asap	Chair
16	Discuss doing something special at November 2018 Remembrance Service		Parish Council
17	Nick Taylor to be asked to cut back tree at War Memorial; after okaying with neighbour.	pending	Cllr Davies
18	Report to H/ways that a bramble bush at Norton Down was in need of cutting back as impairing motorists view.	reported	Clerk
19	Stones fallen onto pavement from a stone wall at Nettlebridge. Investigate who the landowner is and contact.	Asap	Dist Cllr Carter

The Clerk reported that the fly-tipping in Stratton Road had been reported and also that she had reported to Highways the verges on the school run from Holcombe in need of cutting (ie Watery Lane, Killens Knapp, Norton Down crossroad)

6. COUNTY COUNCILLOR'S REPORT:

None received.

7. DISTRICT COUNCILLOR'S REPORT:

Dist Cllr John Carter stated that Council's time had been spent reorganizing after the recent Election and now its involvement was with the forthcoming Glastonbury Festival.

8. POLICE REPORT:

No Report received.

9. PLANNING MATTERS:

Applications: None received.

Permission granted by MDC: None received.

Temporary Road Closure: A37 Merchants Hill to Bath Rd & Bristol Rd, Emborough & Stone Easton.

10. FINANCIAL MATTERS:

The Clerk's salary for the period **April-June** amounting to **£722.46** was agreed by all Councillors present to be paid. **Cheque No.001120**

It was agreed by all Councillors present to reimburse the Clerk for **£25** paid to **SoVision IT Ltd** for an agnostic check on the Parish Council's computer. **Cheque No.001123**

An Invoice from **W Palmer**, for lengthsman duties, amounting to **£325** was agreed by all Councillors to be paid. **Cheque No.001121**

It was agreed by all Councillors present to pay the Annual Subscription to **SALC** amounting to £174. **Cheque No.001125**

It was agreed by all Councillor present to pay the Annual subscription to **SLLC** amounting to **£67** **Cheque No.001124**

It was agreed by all Councillors present to **pay Mr Ty Schlecter £40** for completing the **Internal Audit** for Year End 2017. **Cheque No.001122**

Received from **St Vigors Church £300** towards the cost of a defibrillator. **Cheque No.10017 (Pay-in)**.

The bank Statements were reconciled and signed.

11. AUDIT RETURN:

11.1 Section 1 (Annual Governance Statement 2016/17) was read out to Councillors, by the Chairman, and agreed by all Councillors present. It was then signed by the Chairman and Clerk.

11.2 Section 2 (Accounting Statements 2016/17) which had been prepared and signed by the Clerk was read to Councillors and duly signed by the Chairman.

11.3 The Clerk reported that the completed Annual Return for Yr End 2017 along with any variances would be forwarded to the External Auditors Grant Thornton. Also that the relevant documents would be given to Councillor Daniels to be placed on the Parish Web-site.

Clerk
Cllr
Daniels

11.4 The Notice of Inspection would also be placed on the Parish Notice Board.

Clerk

12. DEFIBRILLATOR:

12.1 The Chairman was in receipt of a cheque from St Vigors Church towards the cost of purchasing a defibrillator. The Clerk to bank.

Clerk

12.2 The Clerk was awaiting a response from the Heart Foundation as to whether funding was again available for the purchase of a defibrillator – it was thought this to be unlikely.

12.3 It was agreed by all Councillors present that the purchase of a defibrillator should go ahead; at the demonstration given the top of the range model was quoted. The purchase form request was signed by the Chairman and the Clerk would forward to Heartsafe.

12.4 The Chairman would verify with the Village Hall Trust that the defibrillator should be placed at the front entrance to the Village Hall. Clerk

Dist Cllr John Carter left the meeting at this point 8.32 pm

Chairman

13. CAR SCHEME:

There was nothing to report as Cllr Crawshaw was not in attendance, although Dist Cllr Carter reported that he had taken a parishioner to Frome last week.

14. BURIAL GROUND:

It was reported that there were broken glass vases at St Vigors Burial Ground. The Chairman stated that this had been discussed at the Church Council meeting and that he would mention this to Brian Bailey.

15. COMMUNITY GARDENS:

15.1 The Clerk received the monthly playground Report from Cllr Stock. There was nothing to high-lite.

15.2 Cllr Stock reported that the gardens now have 2 Litter Bins and two notices to stop dog waste being placed in the wrong bins.

16. STREET CLEANING/LENGTHSMAN SCHEME:

The lengthsman's duties were as follows:

Work completed 17 May to 17 June 8 hrs strimming and hedge trimming.

- Footpath by roundabout to Rob Addicott fields.
- Signs at beginning of Watery Lane.
- Signs on approach to village.
- Verge cut leading to Killens Knapp via pavement.
- Strimmed around Village Hall carpark.
- Strimmed and cut bank opposite Green Lane
- Cut around Green Lane signs.
- Cut footway opposite St Vigors Church.
- Cut bank leading to South Street opposite St Vigors.
- Cut around styles and trimmed hedges either side of village to Nettlebridge.
- Dug holes and concrete for seat.

17. HIGHWAYS:

17.1 The Clerk had already reported to Highways that the junction at Watery Lane and Killens Knapp and Norton Down crossroads were in need of cutting – stating that these were a safety issue, but to date no response had been received. The clerk to chase.

17.2 Parking in South Street was discussed; with Refuse vehicles not able to gain access when vehicles are parked making it too narrow. This would also affect Emergency services gaining access at such times. This is especially a concern regarding Fosse House Nursing Home situated in this street. The Clerk to contact Highways and the Police on this matter to ascertain what methods can be put in place to rectify the situation.

Clerk

18. FOOTPATH:

There was nothing to report.

19. WEB-SITE:

There was nothing to report.

20. CORRESPONDENCE:

- | | | |
|---|----------------------|---|
| 1 | SCC | Invitation to host free NHS Check Events for parishioners.
If interested hosting contact before 30 June 2017
email somerset@tohealthh.com 07860 268445/07718 578309 |
| 2 | MDC | Parish Info Bulletin June 2017 |
| 3 | MDC | Mendip Parish Forum – Agenda 13 June |
| 4 | SCC | Poster re Performing Arts libraries. Choir orchestra drama group –
access to collection of music scores and play scripts dedicated
specialist staff to advise and assist with loan of materials for
performance or play reading. |
| 5 | SCC | Total Transport Strategy |
| 6 | SCC | Sid Data May and June |
| 7 | Somerset
Prepared | Newsletter |
| 8 | Seafarers uk | Request to fly the Red Ensign for Merchant Navy Day
On 3 September 2017. Leaflet on how to take part. |
| 9 | James Heapey
MP | Blog newsletter |

Planning Application: None

Planning permission: None

Temporary road closure: A37 Merchants Hill to Bath Rd and Bristol Rd, Emborough & Ston Easton.

Bank Statements: Business Reserve A/C May £ 26,964.41
Current A/C 50.00

Cheques: V Attwood 722.46
V Attwood (SoVision) 25.00
W Palmer 320.00
SALC 174.00
SLCC 67.00
Ty Schlecter 40.00

21 MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:

21.1 It was reported that a resident was concerned about the state of a property in Church Row, which is believed to be owned by Downside. The Clerk was instructed to contact Downside to state the Parish Council's concern over the condition of this property.

Clerk

21.2 Items to be placed on the next Agenda:

- The purchase of a Flag Pole for the Parish.

22 DATE OF NEXT MEETING:

22.1 The date of the next Meeting, will be on **Monday 17 July 2017 at 7.45 pm**

22.2 There being no other business the meeting closed at 9.00 pm

CHAIRMAN _____ **DATE** _____