

**Minutes of the 951st Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 18 April 2016**

PRESENT: Councillors: Mr John Padfield(Chairman), Mrs J Davies(Vice-Chair)
Mr D Stock, Mr A Norris, Mrs S Crawshaw, Mr M Daniels,
Mr Jeremy Padfield, Mrs H Murtagh, Mr E Hall.

IN ATTENDANCE: Dist Cllr John Carter, Dist Cllr Rachel Carter, PCSO, Clerk,

PUBLIC FORUM:

Action

1. APOLOGIES:

The Chairman stated that Cllr Hall would regretfully have to leave the Council in the near future due to his change of job and re-location to London.

2. MINUTES:

The Minutes of the previous Meeting held on 21 March 2016 were approved and signed.

3. DECLARATION OF INTEREST:

There were none.

4. MATTERS ARISING:

Action Points – From the Meeting of 21 March 2016		Action by Date	Name
1.	Adopt Financial Regulations and place on Web-site – when completed. Cllr Hall arrived at this point	pending	Cllr Daniels
2.	Report to Highways that signs at North end of village were obscured by trees. Clerk to chase this item. H/ways(Derek) will speak to tree surgeon 3/2/16 Clerk contacted tree surgeon direct; stated not responsible for cutting trees on opposite side of road (maybe Carnival Club). Inspection undertaken and declared not a hazard. Suggested contacting Call Centre to report and ask for another inspection of site and get ref number Clerk had contacted call centre and reported again. It was noted that when the trees were in full leaf it was a problem.	Chase H/ways pending	Clerk
3.	Report that the rubbish bin at the entrance to the Community Gardens at the top of Middlemead has not been emptied. Reported that had been emptied and asked to confirm all bins on list held by MDC. Councillors confirmed all on list.	completed	
4.	Sign on Nettlebridge footpath missing. Emailed footpath officer awaiting response. Trevor Letcher now dealing with this.		Trevor Letcher

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|----|--|---------------------|-------|
| 5. | BHF (PADS) Make further enquiries as to what training given and how much time this involved. Funding run out – new scheme to run in March.
Not heard anything to date | Pending until April | Clerk |
| 6. | Request a gutter sweep especially around the pinch-points.
Sweep completed but pinchpoints need attention still.
Also request to empty drains. | Chase completed | Clerk |
| 7. | Confirm how many yards from a giveway sign a vehicle was allowed to park. | Ask PCSO | Clerk |
| 8. | Arrange the pick-up and return of tabards and pickers from MDC for the Annual Litter-pick.
The litter pick was successfully completed with 35 bags of rubbish collected and tyres & a mattress reported for pick up to MDC. It was noted that there were not many plastic bags this year; since the bag tariff was introduced. | completed | Clerk |
| 9. | Send out Invitations to village Clubs/organizations to the APM Also invite Mr Simon Steele-Perkins to attend to inform the meeting of plans of the proposed development on land at White Post | completed | Clerk |
| 10 | Agenda: Alter Community Garden “Inspection Report” to “Monthly Inspection Report”. | completed | Clerk |

5. COUNTY COUNCILLOR’S REPORT:

Nothing received.

6. DISTRICT COUNCILLOR’S REPORT:

Dist Cllr John Carter stated that Mendip District Council were still in the process of amalgamating services with other Councils.

7. PLANNING MATTERS:

Applications:

Ref: 2016/0782/LBC

Location: Downside School The Stokes House

Proposal: House Re-roofing with new tiles

This application received too late for the Agenda, therefore will be discussed at the May Meeting; arranged with Mendip Planning that the PC’s comments would be forwarded to MDC on 17/05/16

Permission granted by MDC

None received.

Permission refused by MDC

None received.

Temporary Road Closure

None received

Footpath Closure

Footpath SM/23 SM 12/4 FR 7/14 from 7 April & remain in force 21 days.

Regarding the proposed development on land at the White Post; Cllr Daniels stated that, according to MDC, there was no agreement between BANES and Mendip District Council for building a school.

Cllr Daniels requested that the proposed planning should be placed on the next Agenda for discussion. Agenda

8. FINANCIAL MATTERS:

8.1 The Clerk's expenses for Petty Cash **Oct-Dec 2016** amounting to **£11.80** was agreed by all Councillors to be paid. **Cheque No.**

8.2 The Clerk was in receipt of the **Precept** amounting to **£9,000** plus a **MDC Grant** of **£751.93**

8.3 The Clerk stated that the Audit Return for Year End 2016 had been received from Grant Thornton; to be completed and returned by 30 June 2016.

8.4 Section 1 (Annual Governance Statement 2015/16) of the Audit Return was needed to be completed in the first instance this year. The Chairman and the Clerk read out the questions on the Governance Statement which all Councillors present agreed; this was then completed.

8.5 The Clerk stated that Mr Ty Schlecter had agreed to perform the Internal Audit for the Parish Council again this year. The Clerk to forward the relevant documents.

8.6 The Clerk had emailed the End of Year Financial Report to Councillors prior to the Annual Parish Meeting; to which there were no questions raised.

8.7 The maintenance grant for the Community Gardens was to be placed on the next Agenda. Agenda

8.8 The Bank Statements were reconciled and signed.

9. PARISH COUNCIL NOTICE BOARD:

9.1 The new Parish Notice Board had been erected outside the entrance to the Village Hall.

9.2 Keys were given to the Chairman and Clerk, also Cllr Daniels and Barbara Jones.

9.3 The Clerk would transfer notices from the old to the new Notice Board in due course. Clerk

10. CAR SCHEME:

10.1 Cllr Crawshaw suggested that the car scheme should start-up with three officers to begin with (Cllr Crawshaw, Dist Cllr Rachel Carter and another volunteer).

10.2 The cost of a mobile phone and public liability insurance was not yet known, but more information would be available for the next meeting; along with organizing publicity.

11. BURIAL GROUND:

The Chairman stated that a meeting of the Burial Working Party should be arranged in the near future.

12. COMMUNITY GARDENS:

12.1 The Clerk received the monthly Inspection Report of the Playground from David Stock.

12.2 The Clerk to make enquiries of MDC regarding the Dog Fouling Bin at the VH Car-park which was in need of emptying.

Clerk

12.3 There had been more problems with dog fouling in the Community Gardens. A member of the public had approached a person whose dog was offending and was given abuse. It was decided that Cllr Jeremy Padfield would initially speak to the person involved before an official letter was sent to the perpetrator.

Cllr
Padfield

12.4 Cllr Daniels confirmed that all items noted on the Annual Inspection Report for the Community Gardens had now been completed.

13. STREET CLEANING/LENGTHSMAN SCHEME:

There was nothing to report.

14. HIGHWAYS:

14.1 It was noted that the SID that had recently been positioned at the MSN end (North) of the village had been placed on the RH side of the road and not on the LH side which had been decided at the site meeting.

Clerk

14.2 It was reported that the SID device also appeared not to be working properly. The Clerk to contact Dave Grabham.

Clerk

14.3 Councillors reported that where the road had been repaired, approximately 300 yards out of the village towards Shepton Mallet on the south-side, the surface was now breaking up. The Clerk to report.

Clerk

PCSO Nikki Housley arrived at this point 7.10 pm

14.4 The Clerk also to report pot-holes in Middlemead.

14.5 Cllr Daniels reported that rubbish from hedge cutting spilling onto the pavement was an ongoing problem in the last few years. A letter to be sent from the Parish Council to the resident.

Clerk

14.6 It was reported that St Benedict's carpark would be finished early June 2016.

14.7 Regarding parking on Sundays, when St Benedicts held a service, PCSO Housley stated that the police did not give many tickets now it was passed over to the Council.

15. POLICE MATTERS:

PCSO Housley gave a report for the last 3 months as follows:

19/01/16	ice on road Nettlebridge hill
26/01/16	2 calls relating to hole in Church Lane
06/01/16	tree down Nettlebridge hill
11/02/16	ice on Nettlebridge
13/02/16	minor road traffic collision near the War Memorial
15/02/16	minor collision in Stratton due to ice
16/02/16	2 calls relating to ice on Nettlebridge hill
21/02/16	speeding vehicles around White post roundabout
23/02/16	tractor sheds broken into at Downside school, items removed
02/03/16	shed blown in road due to gales
13/03/16	youths hitting golf balls at Downside pupils.

16. FOOTPATH:

Nothing to report.

17. WEB-SITE:

Nothing to report.

18. CORRESPONDENCE:

1	SCC	Footpath Closure SM 19/23 SM 12/4 FR 7/14 From 7 April will remain in force 21 days
2	MDC	Planning Ref 2016/0782/LBC Downside The Stokes House Re-roofing with new tiles. New date to notify MDC by 17/05/16
3	SOFVillage Hall Trust	Invoice £140.25 11x months April 2015-March 2016
4	Somerset Waste Partnership	April 2016 Newsletter
6	Mendip Country Practice	Urgent help request Pharmacy application for Coleford
7	Discretionary License	Discretionary License for review & implementation of Street Trading Scheme
8	Somerset River Auth	Progress Update – Easter 2016
9	MDC	Parish Info Bulletin April 2016

Planning Application: None

Permission granted: None

Bank Statements: March Business Reserve A/C 15,760.58
Current A/C 50.00

Letters sent: Invites APM

Cheques: V Attwood £11.80

19 MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:

19.1 The Clerk stated that Mendip had been in contact regarding corrections to be made on Declaration of Interests for certain Councillors (Cllrs Murtagh, Hall and Fosdike). The Clerk would forward information when received.

19.2 Agenda Items:

- The proposed building at the White Post to be an Agenda item.
- Payment of VH Hire
- Downside Planning

20 DATE OF NEXT MEETING:

20.1 The date of the next Meeting will be on **Monday 16 May 2016**

20.2 There being no other business the meeting closed at 7.24 pm

CHAIRMAN _____ **DATE** _____