

**Minutes of the 935th Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 17 November 2014**

PRESENT:	Councillors: Mr John Padfield (chairman), Mrs J Davies (Vice-Chair), Mr A Norris, Mr D Stock, Mr E Hall, Mr I Jackson, Mrs H Murtagh, Mrs C Bushill.																										
IN ATTENDANCE:	Clerk.																										
	PUBLIC FORUM: Nothing to report		ACTION																								
1.	APOLOGIES: Mr Jeremy Padfield, Mr M Daniels, Dist Cllr Rachel Carter (Prior to start of meeting ascertained if any matters needed her attention, then had to attend another meeting.)																										
2.	MINUTES: The Minutes of the Meeting held on 20 October 2014 was approved by all to be a true record and duly signed.																										
3.	DECLARATION OF INTEREST: There were none.																										
4.	CO-OPTION OF COUNCILLORS: 4.1 The Chairman welcomed Cathy Bushill who was interested in becoming a Parish Councillor and asked that she be co-opted onto the Parish Council. Cllr Norris nominated and Cllr Stock seconded this proposal – all Councillors present agreed. 4.2 Cathy Bushill then signed the Declaration of Office and was given the Declaration of Interest Form by the Clerk to fill-out, which the Clerk would forward to Mendip District Council.		Clerk																								
5.	MATTERS ARISING: 5.1 The Clerk reported on the following action taken since the last meeting:																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 60%;">Action Points</th> <th style="width: 15%;">Action by Date</th> <th style="width: 20%;">Name(s)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Adopt Financial Regulations and place on Web-site – when completed.</td> <td>pending</td> <td>Cllr Daniels</td> </tr> <tr> <td>2.</td> <td>Dog Fouling Signs Clerk established No Dog Fouling signs can be obtained from MDC FreeOfCharge when dog bin positioned Notify MDC Also when positioned let MDC know to empty Downside had been consulted about the position of the dog fouling bin – and it was confirmed with Dist Cllr Carter that it was to be on the wall 10 yards from the pinch-point in Green Lane. <i>The lengthsman & Jeremy Padfield will arrange to fix this week.</i></td> <td>Inform Clerk when fixed</td> <td>Clerk Cllr Jeremy Padfield L/Man</td> </tr> <tr> <td>3.</td> <td>The purchase of petrol can & gloves for use with strimmer.</td> <td>Dec Mtg</td> <td>CllrDaniels</td> </tr> <tr> <td>4.</td> <td>Letter sent to Downside regarding the collapsed fence onto the pavement at the North end of the village. Downside will look at. Cllr Jackson will forward photo of damage to Bursar. <i>Downside's response that this would be looked at by the end of the Year was deemed unacceptable by Councillors. It was thought that this was a Health & Safety issue and should be made safe immediately, until a full repair could be made. Cllr Jackson would report the PC's views to Downside.</i></td> <td>pending</td> <td>D/side Cllr Jackson</td> </tr> <tr> <td>5.</td> <td>Notify H/ways that drains blocked in Church Lane On H/way's list to unlock drains throughout village within next 2 months</td> <td>completed</td> <td>H/ways</td> </tr> </tbody> </table>				Action Points	Action by Date	Name(s)	1.	Adopt Financial Regulations and place on Web-site – when completed.	pending	Cllr Daniels	2.	Dog Fouling Signs Clerk established No Dog Fouling signs can be obtained from MDC FreeOfCharge when dog bin positioned Notify MDC Also when positioned let MDC know to empty Downside had been consulted about the position of the dog fouling bin – and it was confirmed with Dist Cllr Carter that it was to be on the wall 10 yards from the pinch-point in Green Lane. <i>The lengthsman & Jeremy Padfield will arrange to fix this week.</i>	Inform Clerk when fixed	Clerk Cllr Jeremy Padfield L/Man	3.	The purchase of petrol can & gloves for use with strimmer.	Dec Mtg	CllrDaniels	4.	Letter sent to Downside regarding the collapsed fence onto the pavement at the North end of the village. Downside will look at. Cllr Jackson will forward photo of damage to Bursar. <i>Downside's response that this would be looked at by the end of the Year was deemed unacceptable by Councillors. It was thought that this was a Health & Safety issue and should be made safe immediately, until a full repair could be made. Cllr Jackson would report the PC's views to Downside.</i>	pending	D/side Cllr Jackson	5.	Notify H/ways that drains blocked in Church Lane On H/way's list to unlock drains throughout village within next 2 months	completed	H/ways
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6.	Clerk to write to CC Harvey Siggs cc H/ways to ask why the Signs are taking so long to replace after the damage caused by the recent accident and highlight the Health & Safety issue cause by the lack of permanent signs. Reply stated that the traffic signs would be cleaned 22/09/14 and the damaged signs replaced by 6/10/14	completed	H/ways
7.	A small sub-committee, to decide on which quote to take-up if/when the grant from the war memorial Trust was successful, would consist of the Chairman and Cllrs Hall, Jackson, Norris. The grant application accepted. 2nd phase application forms to complete and decision meeting held 28 Feb 2015. Sub-committee to meet and forward forms.	Mon 24 Nov 2014 at 6.30pm	Chair Cllrs Hall, Jackson Norris
8.	Suggestion for Memorial for Richard Jones to be placed on the next Agenda. To be further discussed at next Meeting. Cllr Stock will ask the Village Hal Committee if it is its intention to open up the front doors of the Hall. The Chair will further discuss with family after Christmas break.	pending	Agenda
9.	Telephone Box was in need of painting and window repair – thought that these might be a job for the Lengthsman?	pending	L/man Jeremy P
10.	The Clerk to forward details of the CAB mobile visit to Stratton to Cllr Daniels to place on the web-site	completed	clerk
11.	The PCSO to also forward a Police Report to the Clerk	Nothing received	PCSO
12.	To establish the cost of training in the use of weed-kill and Certificate from Norton-Radstock College	pending	Jeremy Padfield
13.	Forward Forms to the Sperring Trust requesting a grant for the cleaning of the war memorial.	completed	Chair
14.	Area around the memorial in need of tidying ie trees and bushes cut-back. Placed on the L/man list of jobs.	pending	L/Man Jeremy P
15.	Pavement at Bainsbury View needs brambles etc cut-back Placed on the L/man list of jobs.	pending	L/man Jeremy P
16.	Cllr Daniels would email list of lights on the traffic calming signs not working to Clerk to forward to SCC-Lighting Dept.	completed	Cllr Daniels Clerk
17.	Place a notice in St Benedict's Newsletter regarding the parking of vehicles outside St Benedicts on Sundays around 6pm, which is causing a traffic problem. Placed in Newsletter.	completed	Cllr Daniels
18.	Cllr Murtagh would forward copies of old photos to Cllr Daniels to place on the Parish Web-site.	completed	Cllr Murtagh Cllr Daniels
19.	Enquire how often the Dial-a-ride Service (Slinky) is .used by residents in SOF. See Correspondence 19.3	completed	Clerk
20.	Well-Being Grant Forms to be completed and forwarded. (Request funding for Cycle Lane or Pedestrian footpath from end village to White Post. Cllr Hall reported that it was probably not feasible due to costs and would also need the County Councillor's backing for any chance of success. More of a long term project with fact s & figures collected.	deferred	Cllr Hall
21.	Copies of quotes for the cleaning of the war memorial to be forwarded to Cllr Hall	completed	Clerk
22.	Confirmation of SOF Parish Council's support to Chilcompton PC in the request for an extension to the speed limit in the Norton Down area. Emailed Clerk at Chilcompton, but had no response back.	completed	Clerk
6.	COUNTY COUNCILLORS REPORT: No Report received.		
7.	DISTRICT COUNCILLORS REPORT: No Report received.		
8.	POLICE MATTERS: No Report received.		

9.	<p>PLANNING MATTERS:</p> <p>9.1 <u>Applications:</u> Ref:2014/2260/VRC Pitcot Farm, Pitcot Lane,SOF Removal of Holiday lets to be long-term letting. <i>The Chairman read out the proposed planning application and none of the Councillors present saw any problem, therefore the Clerk to forward the Parish Council's decision of No Objection to Mendip District Council.</i></p> <p>Ref:2014/2106/TPO South Street,SOF Tree works-Crown lift & thin tree to eastern side adjacent to & overhanging Fosse House Nursing Home. <i>Cllr Davies had made a site visit and saw no problem to this proposal and had registered No Objection with Mendip District Council.</i></p> <p>9.2 <u>Permission granted by MDC:</u> Ref:2013/2290/FUL Old RBL, South Street, <i>Permission granted with conditions – the materials to be used and tree planting.</i></p>	
10.	<p>FINANCIAL MATTERS:</p> <p>10.1 An Invoice from Wayne Palmer for Lengthsman duties amounting to £240 was agreed by all present to be paid. Cheque No.001011</p> <p>10.2 The Clerk reported that the VAT Refund had now been received amounting to £1,788.09</p> <p>10.3 The total due to the Parish Council was £193.44 and the total due to the Community Gardens Committee was £1,594.65</p> <p>10.4 The Bank Statements were reconciled and signed.</p>	
11.	<p>WAR MEMORIAL:</p> <p>11.1 The Clerk reported that the War Memorial had been accepted for a grant, therefore the first round was completed. For the next round, further application forms needed to be completed with re-submission of quotes.</p> <p>11.2 The Clerk had forwarded the Application Forms to the Chairman, who - along with the sub-committee - would meet, discuss and forward these to the War Memorial Trust.</p> <p>11.3 The sub-committee (Cllrs Padfield, Hall, Jackson, Norris) would meet on Monday 24 November at 6.30pm at the Chairman's house.</p>	<p>Chair Cllr Norris Hall Jackson</p>
12.	<p>MEMORIAL FOR RICHARD JONES: The Chairman reported that he would meet with the family of Richard Jones during the Christmas holiday period to further discuss an appropriate memorial.</p>	<p>Chair</p>
13.	<p>COMMUNITY GARDENS:</p> <p>13.1 Cllr Stock gave the Clerk the monthly Report of the Community Gardens playpark. Everything was okay with nothing to report; other than litter and glass bottles although no broken glass was found.</p> <p>13.2 Mole hills were also still abundant and the Chairman suggested that he would ask Jeremy to seek further advice on this problem.</p>	<p>Cllr Jeremy Padfield</p>

	<p>13.3 Cllr Stock reported that the Committee was intending to purchase a further rubbish bin for the Gardens in the near future.</p> <p>13.4 The Playground Inspection was due to take place in October, but the Report from Pi (Playground Inspection Company) takes a couple of weeks to complete. The Clerk will forward the Report to Marie Taylor and Jeremy Padfield when received.</p>	Clerk
14.	<p>STREET CLEANING/LENGTHSMAN SCHEME:</p> <p>14.1 The Lengthsman had performed the following duties since the last Meeting: Cut grass in Gardens 3 times. Cleared leaves bottom & top of Village and Village Hall car-park. Cleared Lay-bys. Removed Molehills in Gardens.</p> <p>14.2 Items to be added to the Lengthsman jobs: Pavement throughout the village in need of a sweep.</p>	Jeremy
15.	<p>HIGHWAYS:</p> <p>15.1 The reply from Dave Grabham (SCC) had stated that, although the suggested position for the SID at the North end of the Village would be okay, the second suggested position at the South end (Shepton) was not. At this point there was a lack of street furniture on which to place the SID.</p> <p>15.2 Dave Grabham suggested placing the SID on the actual pinch-point itself, or on the last pinch point to capture traffic travelling south out of the village towards Shepton. Alternatively, if speed readings are wanted to be taken between the two pinch-points, then the Traffic Data Collection Team may be able to assist with equipment that is more versatile.</p> <p>15.3 This was discussed and it was felt, by Councillors present, that this siting of the SID might interfere and distract motorists when entering the traffic calming system and could therefore be a hazard. The Clerk would contact Dave Grabham to request a site visit with a view to erecting another post suitable for containing the SID.</p> <p>15.4 Cllr Norris reported that there was a pot hole at the North end of the village (Radstock direction) on the left-hand side at the 30 mph sign. The Clerk to report to Highways.</p> <p>15.5 It was reported that several tyres had been dumped in the lay-by at the North end of the village. The Clerk to report to Highways.</p> <p>15.6 The Chairman stated that a burnt out car dumped in watery Lane, although reported to both Mendip District Council and the Police, had taken a couple of weeks to be removed.</p>	Clerk Clerk Clerk
16.	<p>FOOTPATH: There was nothing to report.</p>	
17.	<p>PARISH FORUM REPORT: There was nothing to report.</p>	
18.	<p>WEB-SITE: There was nothing to report.</p>	

19. CORRESPONDENCE:

1	SCC Harvey Siggs	Report for October.
2	SCC	Email re position of Sids. Forwarded to Chairman. Position at Radstock end of village ok. Position at SM End village needs to be altered. Decision to be made at November Meeting.
3	Mendip Community Transport	Dial a Ride now known as Slinky – active in this area. Request for donation. <i>Cllr Daniels contacted Slinky and confirmed that there is no service to MSN or Radstock. Hospital bus only to Shepton or Frome. Therefore No to donation request.</i>
4	MDC	Parish Bulletin Info November Issue 138 <ul style="list-style-type: none"> • Mendip Forum dates 16 Feb, 1 June, 14 Sept Sally Grubb 017498 341411. • Question Time event for prospective Councillors. <i>Cllr Hall stated he would attend.</i> • On-line Forum for Parish Clerks – next step. <i>Clerk to sign up.</i> • Grow Wild – Grants to give neglected spaces a new lease of life (next deadline 2 December). • Church care Grants. <i>The Clerk to ascertain who is responsible for the maintenance of the extension to the churchyard at St Vigors.</i>
5	MDC	Letter & email re Home Insulation Improvements. Circulated to all Councillors.
6	Mobile Advice Service	Notification of ay Christmas Fayres or events that the van could attend. Laura Miller 01729 345394 laura@mendipcab.org.uk
7	War Memorial Trust	1 st Stage of Application confirmed successful. Forms and quotes to resubmit for 2 nd Application.
8	SCC	Somerset Library Services Consultation 10 week consultation period (starting 3/11/14) Details of changes proposed can be viewed at www.somerset.gov.uk/libraryconsultation If PC wishes to meet to discuss the proposals contact Mark Smitton on 01823 359765 email MSmitton@somerset.gov.uk <i>The Clerk to forward to Cllr Daniels to place on the web-site.</i> <i>The Clerk to ascertain when/where in the village the mobile library van stops.</i>

Agenda

Magazines/ Brochures: War Memorial Trust Mag

Planning:

Application: Ref:2014/2106/TPO Sycamore tree – South Street Crown lift & thin to the eastern side adjacent to & overhanging Nursing Home.
Ref:2014/2260/VRC Pitcot Farm,Pitcot Lane,SOF Removal of Holiday lets to be long-term letting.

Permission granted:
Ref:2013/2290/FUL Old RBL, South Street, SOF Permission granted with conditions.

	<p>Bank Statements: Business Reserve A/C October 18,722.63 Current A/C 50.00</p> <p>Letters sent:</p> <p>Emails sent: Chilcompton Clerk re PC support for extension to the speed limit in Norton Down area.</p> <p>Cheques: Wayne Palmer £240</p>	
20.	<p>MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:</p> <ul style="list-style-type: none"> • RBL Wreath contribution to be placed on the next Agenda. • Co-option of Councillor. 	
21.	<p>DATE OF NEXT MEETING:</p> <p>21.1 The date of the next Meeting will be on Monday 15 December 2014 at 7.45 pm</p> <p>21.2 There being no other business the meeting closed at 8.54 p.m.</p> <p>CHAIRMAN_____ DATE_____</p>	