

**Minutes of the 933<sup>rd</sup> Meeting of the Stratton-on-the-Fosse Parish Council  
Held in the Village Hall on 15 September 2014**

<b>PRESENT:</b>	Councillors: Mr John Padfield (chairman), Mrs J Davies (Vice-Chair), Mr A Norris, Mr D Stock, Mr E Hall, Mr I Jackson, Mrs H Murtagh, Mr Jeremy Padfield.														
<b>IN ATTENDANCE:</b>	Dist Cllr Rachel Carter, Member of the public, Clerk.														
	<b>PUBLIC FORUM:</b> Nothing to report		ACTION												
1.	<b>APOLOGIES:</b> Mr M Daniels, PCSO Housley.														
2.	<b>MINUTES:</b> 2.1 The Minutes of the Meeting held on 21 July 2014 was approved by all to be a true record and duly signed.														
3.	<b>DECLARATION OF INTEREST:</b> There were none.														
4.	<b>CO-OPTION OF COUNCILLORS:</b> 4.1 The Chairman introduced Helen Murtagh, a new resident of the village, who had confirmed by letter that she was interested in becoming a Parish Councillor. The Chairman asked that Helen was co-opted onto the Council and Cllr Hall nominated and Cllr Stock seconded this proposal. Ms Helen Murtagh then signed the Declaration of Office and was given the Declaration of Interest Form to fill-out and return at the next Meeting.  4.2 The Chairman also introduced Cathy Bushill, who was attending the Meeting to ascertain whether she would be interested in becoming a Councillor.		Cllr Murtagh												
5.	<b>MATTERS ARISING:</b> 5.1 The Clerk reported on the following action taken since the last meeting:														
	<table border="1"> <thead> <tr> <th>Action Points</th> <th>Action by Date</th> <th>Name(s)</th> </tr> </thead> <tbody> <tr> <td>1. <b>Adopt Financial Regulations</b> and place on Web-site – when completed. <i>Cllr Jeremy Padfield arrived 19.59</i></td> <td></td> <td>Agenda</td> </tr> <tr> <td>2. <b>Dog Fouling Signs</b> Clerk established No Dog Fouling signs can be obtained from MDC FreeOfCharge . When dog bin positioned Notify MDC.  Also when positioned let MDC know to empty.  <i>Downside had been consulted about the positioning of the bin – and it was confirmed with Dist Cllr Carter that it was to be on the wall 10 yards from the pinchpoint in Green Lane. The lengthsman &amp; Jeremy Padfield will arrange to fix.</i></td> <td>asap</td> <td>Clerk Clerk Cllr Jeremy Padfield L/Man</td> </tr> <tr> <td>3. The Giveaway sign at the MSN end of the Village at the last/first pinchpoint was not in place – it was laying on the verge. To be reported to Highways.  <i>To contact H/ways to ascertain if it has removed the sign for maintenance?</i></td> <td>Complete sign in place</td> <td>MDC</td> </tr> </tbody> </table>			Action Points	Action by Date	Name(s)	1. <b>Adopt Financial Regulations</b> and place on Web-site – when completed. <i>Cllr Jeremy Padfield arrived 19.59</i>		Agenda	2. <b>Dog Fouling Signs</b> Clerk established No Dog Fouling signs can be obtained from MDC FreeOfCharge . When dog bin positioned Notify MDC.  Also when positioned let MDC know to empty.  <i>Downside had been consulted about the positioning of the bin – and it was confirmed with Dist Cllr Carter that it was to be on the wall 10 yards from the pinchpoint in Green Lane. The lengthsman &amp; Jeremy Padfield will arrange to fix.</i>	asap	Clerk Clerk Cllr Jeremy Padfield L/Man	3. The Giveaway sign at the MSN end of the Village at the last/first pinchpoint was not in place – it was laying on the verge. To be reported to Highways.  <i>To contact H/ways to ascertain if it has removed the sign for maintenance?</i>	Complete sign in place	MDC
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4.	The purchase of chain & Lock for Playground large gate.	Oct Mtg	CllrJeremy Padfield
5.	The purchase of petrol can & gloves for use with strimmer.	Oct Mtg	CllrDaniels
6.	Invoice for Zen Internet	Completed	CllrDaniels
7.	Letter sent to Downside regarding the collapsed fence onto the pavement at the North end of the village. <b>Downside Will look at.</b>	pending	D/side
8.	Notify H/ways that drains blocked in Church Lane. <b>On H/way's List to unblock drains throughout village within next 2 months</b>	notified	Clerk
9.	Notify H/ways that vegetation on the white Post Roundabout is in need of cutting. <b>On H/way's list for 2<sup>nd</sup> Cut.</b>	notified	Clerk
10.	Community Gardens playpark grass cut – machine needed as too long for mower	completed	Chair CllrJeremy
11.	Two areas in the village in need of a cut – Cllr Daniels to be notified for these jobs to be placed on the Lengthsman's List. <b>L/Man completed</b>	completed	Cllr Norris
12.	Contact Highways to query the procedure after an accident and why it takes so long to replace signs after damage as a Health & Safety issue. <b>H/ways replied that it was the responsibility of the police to notify h/ways after an accident if it was necessary to repair signs.</b>  <b>Clerk to write to CC Harvey Siggs cc H/ways to ask why the Signs are taking so long to replace after the damage caused by the recent accident and highlight the Health &amp; Safety issue caused by the lack of permanent signs.</b>	Asap	Clerk
13.	Report overgrown verges to Highways at the junction of Watery Lane, Killins Knap and Norton Down.	completed	Clerk
14.	Cllr Hall to visit the Clerk to give help/advice on the new software. Also Cllr Hall to contact Cllr Daniels regarding the old server.	completed	Cllr Hall
15.	Ascertain from the War Memorial Trust if the stonemasons used to clean the memorial need to be approved by the Trust. <b>Confirmed that no approval was needed.</b>	completed	Clerk
16.	Photographs of the War Memorial needed for the grant application would be taken by Cllr Hall and would be forwarded along with the Grant Application by the Clerk. <b>Forwarded to Trust.</b>	completed	Cllr Hall Clerk
17.	A small sub-committee, to decide on which quote to take-up if/when the grant from the war memorial Trust was successful, would consist of the Chairman and Cllrs Hall, Jackson, Norris.	If/when applicable	Chair Cllrs Hall, Jackson Norris
18.	Suggestion for Memorial for Richard Jones to be placed on the next Agenda. <b>To be further discussed at next Meeting.</b>	Oct Mtg	Agenda
19.	Telephone Box was in need of painting and window repair – thought that these might be a job for the Lengthsman?		L/man
20.	The Parish Council would, for a trial period of 3 months hold its Meetings in the kitchen of the Village Hall. The Chairman would report this to this Village Hall Trust. <b>This was not necessary as no extra class had been booked for Monday evenings in the VH</b>	cancelled	Chairman
6.	<b>COUNTY COUNCILLORS REPORT:</b> No Report received.		

7.	<p><b>DISTRICT COUNCILLORS REPORT:</b> Reported on issues within the Minutes.</p>	
8.	<p><b>POLICE MATTERS:</b></p> <p>8.1 No Report received.</p> <p>8.2 An email introducing the new Beat Officer, Lucy Bagnowiec, for Stratton (Shepton Mallet rural) was read to Councillors. Contact can be made to the Beat Officer via the 101 number and asking for PC 915 – if not on duty a message will be taken and an email forwarded.</p> <p>8.3 The Clerk to request that Lucy Bagnowiec attend the next Parish Council Meeting.</p> <p>8.4 It was also noted that Nikki Housley will be absent from work for some time due to a fall from a horse.</p> <p>8.5 The den that had been built in the wooded area opposite Bath View was discussed. Although this had been brought to the attention of the police and Mendip District Council had also been informed it was still an ongoing problem. Cllr Jackson stated that he would have a word with Downside about this matter.</p>	<p>Clerk</p> <p>Cllr Jackson</p>
9.	<p><b>PLANNING MATTERS:</b></p> <p>9.1 <u>Applications:</u> Ref:2013/2290/FUL The Clerk reported that Pointcloud had made contact regarding the Old RBL site to report that MDC were not in receipt of <i>any</i> comments from the Parish Council on this application. The Clerk contacted Planning at MDC and forwarded the original email and letter containing Stratton’s comments after the meeting with neighbour and developers at the Parish Council Meeting of 16 December 2013. The Clerk also reported that the Parish Council stood by its previous comments on this latest application, as it now incorporated the issues which were discussed and agreed at the meeting between the developers, neighbour and Parish Council.</p> <p>9.2 <u>Permission granted by MDC:</u> Ref:2014/1248 1 Avenue Villa,Fosse Road,SOF – New access &amp; garage. Ref:22014/1018 Downside Abbey,SOF - New Mechanical plant. Ref:2014/0463 Old Redhouse Farm,SOF – Construct replacement vehicular access.</p> <p><i>Dist Cllr Rachel Carter left the Meeting at this point. 20.40</i></p>	
10.	<p><b>FINANCIAL MATTERS:</b></p> <p>10.1 The Clerk’s Salary for the period <b>July-September 2014</b> amounting to <b>£699.90</b> was agreed by all Councilors present to be paid. <b>Cheque No.001005</b></p> <p>10.2 An Invoice for Lengthsman duties from <b>Wayne Palmer</b> amounting to <b>£240</b> was agreed to be paid by all Councillors present. <b>Cheque No. 001003</b></p> <p>10.3 An Invoice for Lengthsman duties from <b>Wayne Palmer</b> amounting to <b>£240</b> had already been paid. <b>Cheque No. 001002</b></p> <p>10.4 An Invoice for <b>petrol</b> for the grass cutting of the Football Field amounting to <b>£45.02</b> was agreed to be paid by all Councillors present to be paid to <b>Mr John Padfield. Cheque No.001004</b></p>	

	<p>10.5 <b>Mr M Daniels</b> had already been reimbursed for <b>£28.77</b> for an Invoice from <b>Zen Internet</b> paid by him. <b>Cheque no.001000</b></p> <p>10.6 An Invoice from <b>Grant Thornton</b> for completion of the <b>2014 Yr End Annual Return</b> amounting to <b>£120</b> had already been paid. <b>Cheque No.001001</b></p> <p>10.7 The Clerk reported that the Year End 2014 Annual Return had been received back from Grant Thornton, the External Auditors. Everything was found to be in order and satisfactory. It was noted that the recently required lap-top should be added to the Asset Register.</p> <p>10.8 Invoices for equipment for strimmer and playground lock were carried over to the next meeting.</p> <p>10.9 Bank statements were reconciled and signed.</p>	Agenda
<p><b>11. BUDGET:</b></p>	<p>11.1 The Clerk distributed details of the Budget Forecast to Councillors. The Clerk went through the details, which were discussed at length.</p> <p>11.2 It was expected, excepting unforeseen circumstances, to be within Budget at Year end 2015. This would leave approximately £13k bank balance.</p>	
<p><b>12. WAR MEMORIAL:</b></p>	<p>12.1 The Chairman stated that the Parish Council were the Trustees of the War Memorial and therefore had to take responsibility for its upkeep.</p> <p>12.2 A discussion took place regarding the cleaning of the war memorial. It was suggested that other organizations were asked for donations, such as the Sperring Trust, Downside or the Lottery. Councillors decided not to pursue this idea.</p> <p>12.3 After deliberation, it was decided to wait until the end of the month to see if the Parish Council would be considered for a grant from the war Memorial Trust. When this decision was received, then the sub-committee would look at the quotations and decide who to engage - all Councillors present were in agreement with this suggestion.</p> <p>12.4 The Chairman confirmed that the resident adjacent to the Memorial had given his permission for trees in the vicinity of the Memorial to be cutback if necessary. Also that water and power could be used from his property.</p>	Chair Cllrs Hall Jackson Norris
<p><b>13. MEMORIAL FOR RICHARD JONES:</b></p>	<p>13.1 The Chairman stated that he had spoken to Barbara and Rachel about their idea to put in a stained glass window at the Village Hall in memory of Richard, who had held an interest in stained glass.</p> <p>13.2 The window was proposed to be inserted at the front of the building. Although this was thought to be a fitting memorial to Richard, the positioning of the window was questioned, as this area was now an enclosed store room and therefore there was no light. It was thought that the Parish Council needed to confirm that the store room was scheduled to be moved and the front entrance to the Hall opened up. Cllr Stock would ask the Village Hall Committee and report back.</p>	Cllr Stock

<p><b>14. COMMUNITY GARDENS:</b></p>	<p>14.1 Cllr Stock gave the clerk the monthly Report of the Community Gardens playpark in which everything was okay with nothing to report.</p> <p>14.2 Councillors were unanimous in declaring the Village Day event a huge success. The Chairman read out a letter from Suzanne Kingsberry in which she thanked the Parish Council for its support in the planning and running of this event. The event raised 2,145 for Village Hall funds.</p> <p>14.3 The Clerk to write on behalf of the Parish Council to thank and congratulate Suzanne and the Committee on the success of the Village Day event. The Chairman would write to Sue Bartucca to thank.</p> <p>14.4 The Clerk stated that the playground Annual Inspection was due in October and confirmed that the Parish Council had opted last year for Pi Playground Inspection to handle the inspection for 2014, thus keeping the cost the same as Year 2013</p>	<p>Chair Clerk</p>
<p><b>15. STREET CLEANING/LENGTHSMAN SCHEME:</b></p>	<p>15.1 The Lengthsman had performed the following duties since the last Meeting: Tidied around pinch-points and drains. Sprayed weeds both sides main road through village. Sprayed Village Hall Car-park prior to Village Day. The Lengthsman will continue to weed-kill other parts of Village.</p> <p>15.2 It was stated that Wayne(the Lengthsman) needed a Certificate to use a knap-sack sprayer for weed-kill, which would be more efficient. The Parish Council had paid for the last Lengthsman to obtain such a Certificate, but it was decided that further discussion was needed before this expense could be justified. The Clerk to place on the next Agenda.</p> <p>15.3 The Lengthsman would be stood down at the end of October 2014 until February 2015.</p>	<p>Agenda</p>
<p><b>16. HIGHWAYS:</b></p>	<p>16.1 The following items were brought to the Parish Council's attention:</p> <ul style="list-style-type: none"> <li>• Drains throughout the village blocked. The Clerk had reported this to Highways and they had placed all roads in the village on list to be cleared.</li> <li>• Pinch points 1<sup>st</sup> &amp; 3<sup>rd</sup> in need of attention.</li> <li>• Street lights (3 off ) opposite The Mead not working.</li> <li>• The signs at the top of Village missing as you enter from top of the common.</li> <li>• Signs at the Pinch-points need washing.</li> </ul> <p>16.2 The Clerk reported that Somerset County Council had been informed that Stratton wished to be included in the scheme for SID's. Councillors decided that suitable sites would be between the last pinch-point and the 2<sup>nd</sup> pinch-point at the Shepton Mallet end of the Village (South) and on the approach to the Village from Radstock (North). The Clerk to forward these sites to Somerset County Council.</p>	<p>Clerk</p>
<p><b>17. FOOTPATH:</b></p>	<p>There was nothing to report.</p>	

18.	<p><b>PARISH FORUM REPORT:</b> There was nothing to report.</p>	
19.	<p><b>WEB-SITE:</b> There was nothing to report.</p> <p><i>Cllr Norris left the Meeting at 21.09</i></p>	
20.	<p><b>CORRESPONDENCE:</b></p> <p>1 Helen Murtagh Expression of interest to join the Parish Council</p> <p>2 Trevor Letcher Re village problems: Street Light – Clerk reported Glass missing from telephone kiosk Weeds,Fosseway between phone box &amp; The Mead.</p> <p>3 Lucy Bagnowiec Email introducing as new beat manager Beat Manager Best way to contact via email or ring 101 &amp; ask for PC 915 only possible if on duty(can leave message) Nikki Housley off work as fell off horse.</p> <p>4 MDC Highways Emails re matters reported</p> <p>5 Laura Miller Email to ascertain where to park when the Hub visited Stratton Mendip Mobile Service The visit was scheduled for Tues 18 November 1pm-3pm and then every 4<sup>th</sup> Tuesday. The Clerk had suggested the VH carpark and all present agreed. The Clerk to forward this suggestion to Laura Miller. Also to inform Sue Bartucca to include information in the Parish Newsletter.</p> <p><b>Magazines/ Brochures:</b> <b>Planning:</b> <b>Application:</b> Ref:2014/1248 1 Avenue Villa,Fosse Road 2014/1018 Downside Abbey 2014/0463 Old Redhouse Farm Old RBL site-plans as discussed at previous PC Meeting</p> <p><b>Permission granted:</b>Ref:2014/1248 1 Avenue Villa,Fosse Rd 2014/1018 Downside Abbey 2014/0463 Old Redhouse Farm</p> <p><b>Bank Statements:</b> Business Reserve A/C July £19,548.24 Aug £18,211.37 Current A/C 50.00 50.00</p> <p><b>Letters sent:</b> <b>Emails sent:</b> War Memorial Trust plus photos MDC Planning resent Email &amp; letter re RBL plans MDC H/Ways re who should report accident/why so long for signs to be replaced.</p> <p><b>Cheques:</b> Valerie Attwood Wayne Palmer M Daniels Grant Thornton(Auditors)- Already paid</p>	

