

**Minutes of the 932nd Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 21 July 2014**

PRESENT:	Councillors: Mr John Padfield (chairman), Mr A Norris, Mr D Stock, Mr E Hall, Mr I Jackson,	
IN ATTENDANCE:	Member of the public, Clerk.	
	PUBLIC FORUM: Nothing to report	ACTION
1.	APOLOGIES: Mrs J Davies (Vice-Chair), Mr W Quinn, Mr Jeremy Padfield, Mr M Daniels, Dist Cllr Carter.	
2.	MINUTES: 2.1 The Minutes of the Meeting held on 28 April 2014 was approved by all to be a true record and duly signed. 2.2 The Minutes of the previous Meeting held on 11 June 2014 were approved as a true record and duly signed.	
3.	DECLARATION OF INTEREST: There were none.	
4.	CO-OPTION OF COUNCILLORS: 4.1 The Chairman read out a letter from Mr Ian Jackson, a teacher at Downside School, in which he stated his interest in becoming a Parish Councillor. The Chairman asked that Ian Jackson be co-opted onto the Council and Cllr Norris nominated and Cllr Stock seconded this proposal – all Councillors present agreed. Mr Ian Jackson then signed the Declaration of Office and completed the Declaration of Interest which the Clerk would forward to Mendip District Council. 4.2 The Chairman introduced Helen Murtagh, a resident of the village for 7½ weeks, who would be sitting in on the Meeting to ascertain if she would like to become a Parish Councillor. 4.3 The Chairman also stated that Adrian Bushel, who could not attend the Meeting, had shown an interest in becoming a Councillor. He would attend the next Meeting in September.	
5.	MATTERS ARISING:	

	5.1 The Clerk reported on the following action taken since the last meeting:	
--	--	--

Action Points

Action
by Date

Name

1.	Adopt Financial Regulations and place on Web-site - when completed.		Agenda
2.	<p>Dog Fouling Signs Clerk established No Dog Fouling signs can be obtained from MDC FreeOfCharge when dog bin positioned Notify MDC Also when positioned let MDC know to empty</p> <p><i>Downside had been consulted by Dist Cllr Carter about the position of the dog fouling bin - now the lengthsman & Jeremy Padfield will arrange to fix.</i></p>	asap	Clerk Cllr Jeremy Padfield L/Man
3.	<p>The Giveaway sign at the MSN end of the Village at the last/first pinchpoint was not in place - it was laying on the verge. To be reported to Highways.</p> <p><i>To contact H/ways to ascertain if it has removed the sign for maintenance?</i></p>	asap	Clerk
4.	The Clerk to forward email to Cllr Jeremy Padfield regarding Community Gardens Playground inclusion on Web-site to locate playgrounds for visitors.	completed	Clerk
5.	The purchase of chain & Lock for Playground large gate.	Next Mtg	Cllr Jeremy Padfield
6.	The purchase of petrol can & gloves for use with strimmer.	Next Mtg	Cllr Daniels
7.	Letter sent to Downside regarding the collapsed fence onto the pavement at the North end of the village. Reply received - will look at.		D/side
8.	To obtain estimates/guidance for the cleaning of	completed	Cllr Jeremy Padfield

6.	C N	9.	war memorial. Lengthsman to cut triangular verge opposite Manor House in South Street.	completed	Cllr Daniels
7.	E N				
8.	P N	10.	Notify H/ways that drains blocked in Church Lane	notified	Clerk
9.	P	11.	Notify H/ways that vegetation on the white Post Roundabout is in need of cutting	notified	Clerk
<p>Ref:2014/1248 1 Avenue Villa,Fosseway SOF Proposal: New access & garage. <i>The house has room for new access and garage and will not inconvenience the Neighbour. It is a great improvement as the householders have no option but to park their car and lorry on the road.</i></p> <p>Ref:2014/0463 Old Redhouse Farm SOF Proposal: Construct replacement vehicular access. <i>Will improve visibility and move the entrance further from the corner.</i></p> <p>Ref:2014/0943 Bainsbury House,Green Lane,SOF Proposal: 2 storey & single storey extensions,replacement & detached double garage. <i>The Parish Council held no objection to this proposal.</i></p> <p>Ref:2014/1018 Downside Abbey SOF Proposal: Mechanical plant located externally. Replacement of curtain wall glazing to main Library Reading Room. 2 “Cat Flap Telescopic Ducts” installed within the south of the Library building. <i>The Parish Council held no objection to this proposal.</i></p> <p>9.2 Permission granted by MDC: None</p>					
10.	FINANCIAL MATTERS:				
	10.1	The Invoice for BT/Broadband amounting to £121.52 was agreed by all Councillors present to be paid. Cheque No.000998			
	10.2	An Invoice from Chew Valley Trees amounting to £63.06 for work completed on the Community Gardens was agreed by all Councillors present to be paid. Cheque No.000999			
	10.3	An Invoice for Lengthsman duties from Wayne Palmer amounting to £300 was agreed to be paid by all Councillors present. Cheque No. 000997			
	10.4	Invoices for Zen Internet, equipment for strimmer and playground lock were carried over to the next meeting.			
	10.5	Bank statements were reconciled and signed.			
11.	COMMUNITY GARDENS:				
	11.1	Cllr Stock gave the clerk the monthly Report of the Community Gardens playpark in which everything was okay with nothing to report.			
	11.2	Cllr Stock reported that the Community Gardens had held a meeting and discussed several issues, including how to develop the far side of the gardens			

	and the purchase of another rubbish bin.	
11.3	Also it had been noted that the grass had not been cut for some time and was now too long for the Lengthsman to cut with the mower. The Chairman stated that Jeremy and himself would cut with a farm machine.	Chair Cllr Jeremy Padfield
11.4	Dog fouling in the Gardens was still a problem and it was suggested that a notice be placed in the Parish Newsletter regarding this – the Chairman would organize.	Chair
11.5	The Village Day was to be held on 7 September 2014 and further information would be forthcoming after a meeting with the Village Hall.	
12.	STREET CLEANING/LENGTHSMAN SCHEME:	
12.1	Cllr Norris reported that a weed kill was needed in the village – quotes needed to be obtained.	
12.2	Cllr Norris reported that 2 areas in the village needed a cut and it was suggested that he emailed Cllr Daniels for this to be placed on the Lengthsman list.	Cllr Norris
12.3	Cllr Daniels ,although not present, had forwarded the Lengthsman Report. The Lengthsman had performed the following duties: <ul style="list-style-type: none"> [Strimmed steps and path by roundabout [Strimmed triangle opposite Manor Farm in middle of slip road. [Cut around Watery Lane signs. [Cut around signs leading into Village from Killings Knapp. [Cut the path leading into Village from Killings Knap. [Removed all weeds from pinchpoints. [Strimmed around Village Hall car-park. [Cut bank on hill leading to South Street & strimmed opposite Old Post Office pavement. [Cut & strimmed around gates leading to Chilcompton from Mr Jacksons. [Cut grass at Community Gardens x 4. 	
13.	HIGHWAYS:	
13.1	The Chairman reported on the traffic accident last week in the village, when it became clear that nobody informed County about damaged traffic signs. This had been left to the Parish Council and was reported by Cllr Daniels.	
13.2	The Clerk was instructed to contact Highways (copied to Harvey Siggs) to ask about the procedure after an accident and why Highways are not informed by the police. Also why does it take so long to replace the signs which are a major factor in the traffic calming scheme and therefore a Health & Safety issue.	Clerk
13.3	The Clerk reported that an email to register the Parish Council’s interest in SID’s had been sent, but to date no response had been received. The Clerk would chase.	Clerk
13.4	Report the verges overgrown at the junction to Watery Lane, Killins Knapp and Norton Down.	Clerk
14.	FOOTPATH:	
	Trevor Letcher, the footpath officer, reported that at the footpath opposite Claire Cottage, Mr Dawe-Lane kept the gate locked due to keeping pheasants. However, Mr Dawe-lane has agreed to have a special gate installed for footpath access.	
15.	PARISH FORUM REPORT:	
15.1	Cllr Hall reported on police issues raised at the meeting he had attended:	

	<ul style="list-style-type: none"> [The police were cutting staff, but back-room staff not front-line. [As a result of moving personal around, Stratton may be allocated a PC plus 2 PCSO's in its area. [The police were setting up a Forum to chat to parishioners. This will involve 5 Parishes and 2 Neighbourhood Watch groups. <p>15.2 The Chairman reported that Farm Watch scheme had apprehended several persons.</p>	
16.	WEB-SITE:	
16.1	The Chairman asked Cllr Hall to visit the Clerk and give advice/help to enable the email software to be used.	Cllr Hall
16.2	Cllr Hall had spoken to Cllr Daniels and had been given details of the new server, but needed to contact him again regarding the old server.	Cllr Hall
17.	WAR MEMORIAL:	
17.1	The cleaning of the War Memorial and the 3 quotes obtained (Rowland, Rocket Masonry, IMB), were discussed. It was decided to investigate obtaining a grant before proceeding. The Clerk to contact the War Memorial Trust to ascertain if the masons used had to be approved by them.	Clerk
17.2	The Clerk presented an Application Form for a grant from the War Memorial Trust and it was agreed, by all Councillors present, that this should be forwarded with the expected cost to be approximately £2,500 for cleaning & repointing. This was the first procedure which would take an estimated 6 weeks to hear if eligible. Cllr Hall offered to take photographs of the Monument, which he would send to the Clerk to forward to the War Memorial Trust at a later date.	Cllr Hall
17.3	It was decided to have a small sub-committee during the summer recess to decide on which quote to take-up if/when the grant from the war Memorial Trust came through. This would consist of the Chairman and Councilors Hall, Jackson and Norris.	Chair Cllrs Hall Jackson Norris
18.	MEMORIAL FOR RICHARD JONES:	
18.1	The Chair stated that he had spoken to Richard's wife (Barbara) and daughter (Rachel) to ascertain their views on a memorial for Richard. They suggested that it would be a fitting memory for Richard to re-open the doors at the front of the Village Hall facing the road, (this would also provide a fire exit), as Richard's future plans were to re-open the original entrance. Also to replace the existing window with a stained glass one.	
18.2	This idea to be placed on the next Agenda to be discussed in more detail.	Agenda
19.	DOWNSIDE PEDESTRAIN CROSSING:	
	The Chairman read out an email sent to and received from Highways regarding the request from Downside for a pedestrian crossing in Green Lane. Highways reported that it is already negotiating with Downside directly regarding this issue.	
20.	CORRESPONDENCE:	

- | | | |
|---|---------------------------------------|--|
| 1 | Ian Jackson | Expression of interest to join the Parish Council |
| 2 | Downside School | Reply to letter re collapsed fence on A367 at White Post end of village.
Downside reported that groundsman would ascertain if on Downside property. |
| 3 | SCC – Robert Davey Traffic Management | Reply to email re pedestrian crossing for Downside.
Reported already in discussions with Downside regarding road safety improvements. |
| 4 | IMI Jack Sills | War Memorial Quote for cleaning |
| 5 | War Memorial Trust | Application Form for grant - 2 stages:
1. Download pre-application Form to assess if eligible (dealt with as received) Email/post back c/w photos. (6 weeks to notify if eligible.
2. If eligible another Form will be sent to fill out.
Note: Web stated 1-6 months to process |
| 6 | MDC Ian Bowen | Mendip Local plan Part 1. Consultation on Main Modifications. Responses to be received by 5pm Monday 4 August 2014 – Given to Cllr Davies for information. |

Planning: Application: Ref:2014/1248 1 Avenue Villa,Fosseway,SOF
Ref:2014/0463 Old Redhouse Farm, SOF
Ref:2014/0943 Bainsbury House, Green Lane,SOF
Ref:2014/1018 Downside Abbey,SOF

Permission granted:None

Bank Statements: Business Reserve A/C June 19,916.09
Current A/C 50.00

Letters/Emails sent: War Memorial Trust
IMI (Independent Memorial Inspection)

Magazines/ Brochures:

Cheques: Valerie Attwood (BT/Broadband) £121.52
Wayne Palmer £300
Chew Valley Trees £63.06
Jeremy Padfield (Lock) - deferred
M Daniels (Strimmer Equipment) - deferred
M Daniels (Zen Internet – 1st Payment) - deferred

21. MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:

21.1 Cllr Norris reported that the Holcombe Inn signage was in a neglected state and in need of painting. Also the phone box had a pane broken. It was thought that these might be jobs for the Lengthsman.

21.2 The Chairman reported that the Village Hall Trust had lost revenue recently, with the Nursery vacating the premises, and was struggling financially. However, the Judo Club, who used the Hall on a Monday evening, had requested the use of the Hall for the whole of the Monday evening. This would mean that the Parish Council would need to meet elsewhere on the 3rd Monday of each month and the small room had been suggested. Councillors looked at this room and it was thought to be too small and therefore unsuitable, however the kitchen was thought to be larger and more appropriate to the Council's needs. The Chairman would report back to the Village Hall Trust stating that the Parish Council would move to the kitchen for its monthly meetings on a trial basis of 3 months.

