

**Minutes of the 931st Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 11 June 2014**

PRESENT:	Councillors: Mr John Padfield (chairman), Mrs J Davies (Vice-Chair), Mr D Stock, Mr M Daniels.											
IN ATTENDANCE:	Dist Cllr Carter, CC Siggs, PCSO Housley, Mr Hall, Mr Jackson, Clerk.											
	PUBLIC FORUM: Nothing to report	ACTION										
1.	APOLOGIES: Mr W Quinn, Mr Jeremy Padfield, Mr A Norris.											
2.	MINUTES: 2.1 The Minutes of the previous Meeting held on 28 April 2014 were deferred to be signed at the next Meeting as, although the minor alterations reported at the last meeting had been made, all Councillors had not received a prior copy. 2.2 The Minutes of the previous Meeting held on 19 May 2014 had mistakes rectified by Cllr Daniels prior to the meeting and were approved as a true record and duly signed.		Clerk									
3.	DECLARATION OF INTEREST: There were none.											
4.	CO-OPTION OF COUNCILLORS: 4.1 The Chairman welcomed Mr Elliot Hall, who had registered his interest in becoming a Councillor by letter, but was unable to attend the last meeting due to holiday commitments. Mr Elliot signed the Declaration of Office and was therefore able to vote on any issues raised during the Meeting. The Clerk gave Mr Hall the Register of Interest Form to be completed and returned at the next Meeting. 4.2 The Chairman then introduced and welcomed Mr Ian Jackson from Downside who had legal experience and was interested in joining the Parish Council. Mr Jackson was invited to sit through the Meeting to ascertain what was involved with becoming a Councillor and if still interested would forward a letter to the Clerk. <i>CC Siggs arrived at this point 20.09</i>		Cllr Elliot									
5.	MATTERS ARISING: 5.1 The Clerk reported on the following action taken since the last meeting: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">ACTION POINTS</th> <th style="text-align: center;">Action by Date</th> <th style="text-align: center;">Name</th> </tr> </thead> <tbody> <tr> <td style="width: 5%;">1.</td> <td style="width: 60%;">Adopt Financial Regulations and place on Web-site</td> <td style="width: 35%;">When complete</td> </tr> <tr> <td style="width: 5%;">2.</td> <td style="width: 60%;"> Dog Fouling Bin Needs to be positioned When positioned notify MDC who will place sign FOC When positioned notify MDC who will arrange to empty <i>Downside had been consulted about the position of the bin-now the lengthsman & Jeremy Padfield will arrange to fix.</i> </td> <td style="width: 35%;"> Asap As/when As/when Clerk Clerk Jeremy P </td> </tr> </tbody> </table>			ACTION POINTS	Action by Date	Name	1.	Adopt Financial Regulations and place on Web-site	When complete	2.	Dog Fouling Bin Needs to be positioned When positioned notify MDC who will place sign FOC When positioned notify MDC who will arrange to empty <i>Downside had been consulted about the position of the bin-now the lengthsman & Jeremy Padfield will arrange to fix.</i>	Asap As/when As/when Clerk Clerk Jeremy P
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3.	The vegetation coming south to chicane (Bath View to Bainsbury View) needs to be cut. The Clerk had contacted Harvey Siggs PA stating it was a Health & Safety issue, who would chase this matter with urgency. Highways reported that could not see a problem. Clerk contacted confirming exact position and stating should be dealt with as a matter of urgency. Highways replied that had thought it was traffic signs that were obscured. Vegetation has now been cut by Cllr Jeremy Padfield. Cllr Daniels to photograph completed work and forward to Highways.	complete	Jeremy P
4.	Contact Dog Warden MDC to ask advice on extra signs stating consequences to dog fouling on Playing Field Contacted Dog Warden stated that would look at and report back. Clerk had not been contacted by Dog Warden and she is difficult to contact. Clerk to chase	removed	
5.	The PC to change its Web provider from Future-interactive to Zen Internet for a lower price (£57.87) and a better service, plus more user space.	complete	M Daniels
6.	Organise changing and setting up new domain name – after which to organise with Clerk to set up Direct Debit.	complete	M Daniels
7.	Traffic Sign at the MSN end of the Village at the last/first pinch-point was not in place – it was laying on the verge. Reported to Highways. Emailed H/ways asking if had removed the sign for maintenance?	chase	Clerk
8.	Co-option – Chairman to approach Dist Cllr Rachel Carter to ascertain whether she would consider becoming a Parish Councillor? Rachel suggested a colleague from Downside	complete	
9.	Clerk to finalise the Audit Return and forward to External Auditors	complete	
10.	Clerk to forward email to Cllr Jeremy Padfield regarding Community Gardens Playground inclusion on Web-site to locate playgrounds for visitors.	asap	Clerk Jeremy P
11.	The purchase of chain & lock for Playground large gate	asap	Jeremy P
12.	The purchase of petrol can and gloves for use with strimmer	asap	M Daniels
13.	Forward cheque to Came & Co for renewal of Insurance	complete	Clerk
14.	Letter to Downside regarding the collapsed fence onto the pavement at the North end of the village. No reply to date.	sent	Clerk
15.	Obtain estimates/guidance for the cleaning of the war memorial. Cllr Norris contacted John Reynolds to obtain quote.	Next meeting	Jeremy P

6. COUNTY COUNCILLORS REPORT:

6.1 CC Harvey Siggs reported that it was a busy summer for road works and Highways had received a large grant for road surfacing and flooding from the Government.

6.2 CC Siggs reported that villages were being encouraged to have SIDS. This was now a Free of Charge service which 2-3 villages would share with a battery provided, lasting for 2 weeks. With 3 villages participating it would mean that each village would have the device for 4 months out of 12 months. Parishes involved would have to take on agreement that data needs to be downloaded. At the moment Holcombe and Kilmersdon had shown an interest. The Clerk to email Highways, Andrew Turner, to register Stratton's interest.

6.3 A Health & Wellbeing grant was again available, with an easy Form to fill out.

6.4 CC Siggs gave an update on the flooding situation; reporting that dredging was being undertaken by the Environment Agency and that the long term aim, to avoid future flooding in Somerset, was for a Barrage with the Government being persuaded to give a grant for this purpose.

CC Siggs left the Meeting at this point 20.40

Dist Cllr Carter arrived at the Meeting at 20.40

7.	<p>DISTRICT COUNCILLORS REPORT:</p> <p>7.1 Dist Cllr Carter stated that she had attended the Open Day at Church Farm and had enjoyed a fantastic day.</p> <p>7.2 Dist Cllr reported that Mendip District Council was in the top 5% of Councils in supporting people back to work and in getting business into Mendip.</p> <p>7.3 Downside had approached Dist Cllr Carter to request a pedestrian crossing on the bend in Green Lane which pupils need to cross to access the sports field. Dist Cllr Carter would ask the Head of Downside to send the request by letter to the Parish Council. The Clerk to place this item on the Agenda.</p>	
8.	<p>POLICE MATTERS:</p> <p>8.1 PCSO Housley stated that everything had been quiet in the village and the only report was two calls on 11/05/14 about drunk youths in Downside grounds.</p> <p>8.2 PCSO Housley stated that a presentation by the Inspector on a new policing model would be held on Wednesday 9 July 2014 at 7 pm at the Salvation Army Hall in Shepton Mallet.</p> <p>8.3 Cllr Daniels and Cllr Stock stated that they would attend.</p>	
9.	<p>PLANNING MATTERS:</p> <p>9.1 <u>Applications:</u> None</p> <p>9.2 <u>Permission granted by MDC:</u> None</p> <p>9.3 <u>Road Closure:</u> A367 White Post Roundabout, A367 Fosse Way, B3139 White Post to Charlton Rd, B3139 Wells Road. 09/06/14 for 3 nights (19.00-07.00)</p>	
10.	<p>FINANCIAL MATTERS:</p> <p>10.1 Clerk's Salary for the period April-June 2014 amounting to £699.90 was agreed to be paid by all Councillors present. Cheque No.000993</p> <p>10.2 BT/Broadband amounting to £121.89 was agreed by all Councillors to be paid. Cheque No.000992</p> <p>10.3 The payment to Wayne Palmer for Lengthsman duties was agreed by all Councillors present to be paid when the Invoice was received. Cheque No.000995</p> <p>10.4 The Annual Subscription of £76 to SLCC (Society of Local Council Clerks) was agreed to be paid by all Councillors present. Cheque No.000996</p> <p>10.5 The Invoice for the Internal Audit from Mr T Schlecter amounting to £40 was agreed by all Councillors present to be paid. Cheque No.000994</p> <p>10.6 The Annual Subscription for ICO amounting to £35 had been paid, but the Clerk requested that a Direct Debit be set up for future payment. All Councillors present agreed.</p> <p>10.7 The Clerk was instructed to set up a Direct Debit for Zen Internet.</p> <p>10.8 Bank Statements were reconciled and signed.</p> <p>10.9 It was noted that the following Invoices would be placed on the next Agenda: Zen Internet (M Daniels) Equipment for strimmer (M Daniels) Lock for playground (Jeremy Padfield)</p>	Agenda
11.	<p>COMMUNITY GARDENS:</p> <p>11.1 Cllr Stock gave the Clerk his weekly Inspection Report for the last Month and stated that all was in order with nothing to report.</p>	

	<p>11.2 Cllr Stock also suggested that a plaque for Richard Jones be placed on a seat in the Community Gardens. All Councillors agreed that something should be done to commemorate Richard's long involvement with the Village Hall. The Chairman reported that Richard was one of 3 people involved in setting up the Village Hall in 1976. The Chairman stated that the Village Hall Committee should liaise with the Parish Council about this and this item to be placed on the next Agenda.</p>	Agenda
12.	<p>STREET CLEANING/LENGTHSMAN SCHEME:</p> <p>12.1 Cllr Daniels reported that Wayne Palmer was doing an excellent job in the role of Lengthsman.</p> <p>12.2 Cllr Daniels would add the cutting of the triangular verge, opposite Manor House in South Street, to Wayne Palmer's list of jobs.</p>	Cllr Daniels
13.	<p>HIGHWAYS:</p> <p>13.1 It was reported that the drains in Church Lane were blocked and the Clerk was to notify Highways.</p> <p>13.2 It was reported that the vegetation on the White Post Roundabout was in need of cutting The Clerk to notify Highways.</p>	Clerk Clerk
14.	<p>FOOTPATH: There was nothing to report.</p>	
15.	<p>PARISH FORUM REPORT: There was nothing to report.</p>	
16.	<p>WEB-SITE:</p> <p>16.1 Cllr Daniels had organized the change of Web Hosting from Future-interactive to Zen Internet, although the completion of which would still take a couple of weeks.</p> <p>16.2 Cllr Daniels reported that the Parish Council's new Web-site (strattonpc.org) was now operational. Cllr Daniels proposed that the original site (stratton-on-the-fosse.info) be kept for 2-3 months to be able to change emails etc. It was suggested that both addresses could be kept, at no extra cost, to be used later to connect to the new site. Cllr Daniels would investigate.</p>	
17.	<p>CORRESPONDENCE:</p> <p>1 Zen Internet Web Hosting Annual Fee to be paid by Direct Debit Agreed by all Councillors present.</p> <p>2 ICO Data Protection Annual Renewal Organize Direct Debit £35 for next payment – all councilors present agreed.</p> <p>3 Ty Schlecter Invoice Internal Audit £40</p> <p>4 SLCC Annual Membership £76</p> <p>5 Somerset Wildlife Trust Request for donation – help towards Somerset Barn Owls</p> <p>6 Mendip Community Transport Volunteers needed for Volunteer Hospital Car Service. Advert on Web and Parish Magazine and Notice Board.</p> <p>7 SCC The Joint Strategic Needs Assessment summary</p> <p>8 Constabulary Newsletter etc</p> <p>9 Somerset Highways Emails to and from Highways re cutting of verge on the Fosse Way near junction to Green Lane. It was thought by H/ways that it was vegetation around traffic signs causing a problem, which had been checked and deemed okay. The matter had now been resolved, as Cllr Jeremy Padfield had cut the offending vegetation. Cllr Daniels stated that he would photograph the completed work and forward to Highways.</p>	Cllr Daniels

	<p>Magazines/ Brochures:</p> <p>Planning:Application: None.</p> <p>Permission granted:None</p> <p>Road Closure: A367 White Post Ronabout,A367 Fosseyway, B3139 White Post to Charlton Rd & B3139 Wells Rd SOF. From 09 June 2014 for 3 nights 19.00-700 hours. Charlton Road, Kilmersdon 30 June 2014 for 6 days excluding the weekend.</p> <p>Bank Statements: Business Reserve A/C April 22,381.84 May 20,189.30 Current A/C 50.00 50.00</p> <p>Letters sent: Downside – Ref path obstruction.</p> <p>Emails sent: Highways re vegetation obscuring motorists’ view</p> <p>Cheques: Valerie Attwood (BT/Broadband) Wayne Palmer Jeremy Padfield (Lock) M Daniels (Strimmer Equipment) M Daniels (Z Internet – 1st Payment) Zen Internet Direct Debit ICO Direct Debit SLCC (Annual Sub) Ty Schlecter (Internal Audit)</p>	
18.	<p>MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:</p> <p>18.1 There was nothing to report.</p> <p>18.2 Agenda Items: Discuss a memorial for Cllr Richard Jones. Discuss request for pedestrian crossing from Downside. Invoices c/forward from last meeting.</p>	Agenda
19.	<p>DATE OF NEXT MEETING:</p> <p>19.1 The date of the next Meeting will be on Monday 21 July 2014 at 7.45 pm.</p> <p>19.2 There being no other business the meeting closed at 9.23 p.m.</p> <p>CHAIRMAN_____ DATE_____</p>	