

**Minutes of the 929^h Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hal 28 April 2014**

PRESENT:	Councillors: Mr John Padfield (Chairman), Mr M Daniels, Mr A Norris.		
IN ATTENDANCE:	Clerk.		
	PUBLIC FORUM: Nothing to report		ACTION
1.	APOLOGIES: Mr D Stock, Mr W Quinn, Mr Jeremy Padfield, Mrs J Davies, Mr R Jones.		
2.	MINUTES: The Minutes of the previous Meeting held on 17 March 2014 were approved as a true record and duly signed.		
3.	DECLARATION OF INTEREST: There were none.		
4.	MATTERS ARISING: 4.1 The Clerk reported on the following action taken since the last meeting:		
	ACTION POINTS	ACTION BY DATE	NAME
1.	Adopt Financial Regulations and place on Web-site <i>Clerk & Cllr Daniels held meeting to discuss Forwarded Councillors Draft financial Regs Propose to Adopt at Meeting when completed</i>	Meeting	Agenda
2.	Dog Fouling Bin Needs to be positioned When positioned notify MDC who will place sign FOC When positioned notify MDC who will arrange to empty <i>It was agreed that Downside should be consulted to establish exactly where the bin should be sited. Dist Cllr Carter would make enquiries and report back.</i>	asap As/when As/when Dist Cllr Carter	Clerk Clerk
3.	Traffic signs obscured by vegetation - Highways have cut around sign, but vegetation obscuring motorist view is the responsibility of landowner. Landowner being Downside. The work on the overgrown vegetation at Green Lane junction had been completed. Chairman reported that Downside had made an excellent job of cutting back at the junction, but wondered if a further 50 yards along the main road toward the lay-by could be cut back also. <i>The vegetation coming south to chicane(Bath View to Bainsbury View) still needs to be cut. Clerk to contact Harvey Siggs who had previously agreed to deal with this matter. The Clerk had contacted Harvey Siggs PA stating it was a Health & Safety issue, who would chase this matter with urgency.</i>	Harvey Siggs	Clerk Harvey Siggs

4.	<p>Contact Dog Warden MDC to ask advice and/or extra signs denoting consequences to dog fouling on Playing Field Contacted Dog Warden stated that would look at and report back. <i>Clerk had not been contacted by Dog Warden and she is difficult to contact. Clerk to chase</i></p>		Chase	Clerk
5.	<p>Cllr Daniels reported that the new site was now accessible, but Planning Applications cannot be accessed for previous months. Clerk to make enquiries from MDC <i>The Clerk had contacted Planning Dept who were willing to talk through the site with Cllr Daniels as it was thought that past planning could be viewed.</i></p>		Next Mtg	Clerk
<p>4.2 The Clerk reported that Point Cloud had been contacted regarding the Alarm sounding on the old RBL building over Easter and that the relevant person would be contacted in order for the alarm to be turned off. The Chairman stated that this matter had now been resolved.</p>				
5.	<p>COUNTY COUNCILLORS REPORT: Nothing received.</p>			
6.	<p>DISTRICT COUNCILLORS REPORT: Nothing received.</p>			
7.	<p>POLICE MATTERS: 7.1 Nothing received. 7.2 Cllr Daniels reported that there had been a drugs raid in Link Mead. 7.3 It was suggested by Councillors that the Clerk should ask the PCSO to send a Police Report 3 days prior to the PC Meeting, so as to be included.</p>			Clerk
8.	<p>CO-OPTION OF COUNCILLORS: 8.1 The Chairman stated that an advert, regarding the vacancies for Councillors on the Parish Council, would appear in the next Parish Magazine. He would also approach a couple of parishioners personally to ascertain any interest. 8.2 It was thought that a leaflet drop would be a good idea and Cllr Daniels would design a leaflet for this purpose.</p>			Chair Cllr Daniels
9.	<p>PLANNING MATTERS: 9.1 <u>Applications:</u> None 9.2 <u>Permission granted by MDC:</u> Ref:0079/HSE Maitlands Ref: 0255/HSE Oval House</p>			

<p>10. FINANCIAL MATTERS:</p> <p>10.1 The Clerk presented an Invoice for the MSN Somerset Journal amounting to £39.84 to advertise the Lengthsman position which had been paid. All present agreed to this being paid. Cheque No. 000986</p> <p>10.2 The Clerk presented an Invoice for Printer Ink amounting to £50.27 and all agreed for this to be paid. Cheque No.000983</p> <p>10.3 The Clerk to present BT/Broad Band at the next meeting, as the Invoice could not be accessed due to on-line problems.</p> <p>10.4 An Invoice for Village Hall Hire for the period April 2013-March 2014 amounting to £165 was agreed to be paid by all present. Cheque No. 000984</p> <p>10.5 An Invoice for the Annual Subscription to SALC for the period April 2014-March 2015 was agreed by all present to be paid. Cheque No.000985</p> <p>10.6 An Invoice from Wayne Palmer for lengthsman duties amounting to £90 was agreed by all present to be paid. Cheque No. 000981</p> <p>10.7 The On-line Mapping Annual registration (Jan 2014-Jan 2015) amounting to £33.60 was agreed by all present to be paid. Cheque No.000987</p> <p>10.8 The Bank Statements were reconciled and signed.</p> <p>10.9 The Clerk reported that the Annual Audit Return had been received from the External Auditors Grant Thornton – to be forwarded by 16 June 2014.</p> <p>10.10 The Notice of Inspection would be placed on the Notice Board by 02 May 2014 noting the dates (16 May-13 June) and place (Church Farm) that the Accounts can be inspected by appointment.</p> <p>10.11 The Clerk stated that, as Keith Cockcroft had relinquished his services, a new Internal Auditor was needed. The Clerk reported that Mr Ty Schlechter at Leigh-on-Mendip would be willing to fulfil this role. He already performs this service for other local Parishes. All present agreed for the Clerk to engage Mr Schlechter to conduct Stratton’s Internal Audit.</p>		<p>Agenda</p> <p>Clerk</p>
<p>11. COMMUNITY GARDENS:</p>	<p>Cllr Stock was not present and no Report had been received, but would be brought to the next Meeting.</p>	<p>Cllr Stock</p>
<p>12. STREET CLEANING/LENGTHSMAN SCHEME:</p>	<p>12.1 Cllr Daniels reported that 5 replies to the Lengthsman vacancy had been received. Although 3 had not responded after the job description had been forwarded. Cllr Daniels stated that the Community Gardens Committee had approved and appointed Mr Wayne Palmer after his application was accessed and was thought to be the best applicant. The rate of pay agreed was £ per hour. This would include grass cutting of the Community Gardens, which was not in the past contract and therefore would save the Parish Council money. Although weed kill was not now included and would have to be contracted separately at approximately £300 twice yearly.</p> <p>12.2 The Lengthsman’s year would normally run from March to November. However, as it is already the end of April, with many jobs having been neglected and a need for them to be completed, Mr Palmer will Invoice the Parish Council for 16 hour from April to the end May 2014.</p>	

	<p>12.3 Cllr Daniels pointed out that, as the season was started late, it will take a while to catch-up with jobs throughout the parish.</p> <p>12.4 Cllr Norris raised the question whether weed-kill was the answer and if digging out the weeds was better. The Chairman stated that weed-kill followed by digging out was the best option.</p> <p>12.5 Cllr Daniels was delighted to report that the strimmer (agreed at the last meeting for Cllr Daniels to purchase) had been held at the price quoted last year.</p>													
13.	<p>HIGHWAYS: Councillors reported that the Giveway Sign at the MSN end of the village at the last/first pinchpoint was not in place – it was laying on the verge. The Clerk to report to Highways.</p>	Clerk												
14.	<p>FOOTPATH: The Chairman stated that Mr Trevor Letcher would officially become the parish footpath office. The Clerk to send a letter of engagement.</p>	Clerk												
15.	<p>PARISH FORUM REPORT: There was nothing to report.</p>													
16.	<p>WEB-SITE: 16.1 Cllr Daniels suggested that the Parish Council change its Web provider. At the moment, as reported at the last Meeting, Stratton is using more space than paying for, but in Cllr Daniel’s opinion the present provider is not giving a good service at £67.20. Cllr Daniels proposed that the parish Council changed to Z Internet which was also slightly cheaper at £57.87 including Hosting plus more space. All those present agreed to the change.</p> <p>16.2 Cllr Daniels also proposed changing the Parish Council’s net name to strattonpc.org or strattonpc.info To change and set up new domain would take 3-4 weeks – then the old one would be discontinued. All those present agreed to this proposal and Cllr Daniels would organize and liaise with the Clerk to pay by Direct Debit annually.</p>	<p>Cllr Daniels</p> <p>Cllr Daniels</p>												
17.	<p>CORRESPONDENCE:</p> <table border="1" data-bbox="240 1360 1370 1772"> <tr> <td data-bbox="240 1360 602 1402">1. Somerset Journal</td> <td data-bbox="602 1360 1370 1402">Invoice Advert for Lengthsman</td> </tr> <tr> <td data-bbox="240 1402 602 1476">2. SOF Village Hall Trust</td> <td data-bbox="602 1402 1370 1476">Invoice VH Hire 1Yr (April 2013-Mar 2014) £165</td> </tr> <tr> <td data-bbox="240 1476 602 1518">3. SALC</td> <td data-bbox="602 1476 1370 1518">Annual Membership Fee £176.88</td> </tr> <tr> <td data-bbox="240 1518 602 1623">4. Community Council for Somerset</td> <td data-bbox="602 1518 1370 1623">Annual Membership Fee £35</td> </tr> <tr> <td data-bbox="240 1623 602 1707">5. MDC</td> <td data-bbox="602 1623 1370 1707">Household Recycling & Refuse Collection Dates for Bank Holidays</td> </tr> <tr> <td data-bbox="240 1707 602 1772">6. Avon & Somerset Police</td> <td data-bbox="602 1707 1370 1772">Newsletter plus neighbourhood policing Award Nomination forms.</td> </tr> </table> <p>Magazines/ Brochures:</p> <p>Planning: Application: None.</p> <p>Permission granted: 2014/0079/HSE Maitlands Close Nettlebridge 2014/0255/HSE Oval House, SOF</p>	1. Somerset Journal	Invoice Advert for Lengthsman	2. SOF Village Hall Trust	Invoice VH Hire 1Yr (April 2013-Mar 2014) £165	3. SALC	Annual Membership Fee £176.88	4. Community Council for Somerset	Annual Membership Fee £35	5. MDC	Household Recycling & Refuse Collection Dates for Bank Holidays	6. Avon & Somerset Police	Newsletter plus neighbourhood policing Award Nomination forms.	
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	<p>Bank Statements: Business Reserve A/C March £ 13,092.38 Current A/C 50.00</p> <p>Letters sent: MDC Planning – Disappointment in new website. Somerset Waste Partnership – Register PC’s disappointment in tip closure and support for Philip Ham’s budget proposal.</p> <p>Emails sent: CC Harvey Siggs re vegetation between Bath & Bainsbury View 23/4 PA Kerrie Jones replied will chase.</p> <p>Cheques: Valerie Attwood £39.84 (Somerset Journal) Valerie Attwood £50.27 (Printer Ink) SOF VH Trust £165.00 (Annual Yr End 2014) SALC £176.88 (Annual Fee) Community Council for Somerset £35.00 (Annual Fee)</p>	
<p>18.</p>	<p>MATTERS OF REPORTS & ITEMS FOR NEXT MEETING:</p> <p>18.1 The Chairman highlighted the poor condition of the war memorial. He stated, as it was the centenary of the First World War this year, something should be done to improve it. The Chairman would make enquiries about a grant towards the cost of having the monument expertly cleaned.</p> <p>18.2 It was agreed that Cllr Daniels would take on the grass cutting of the football field from Barry Pugsley and that Ian would continue to maintain the mower. The Parish Council would recompense Cllr Daniels as/when petrol was bought for the mower.</p> <p>18.3 The 02 June 2014 was considered for the June Meeting as the Clerk and the Chairman were unavailable on other dates. This to be finalised at the next Meeting in May.</p>	<p>Chair</p> <p>Cllr Daniels</p> <p>Agenda</p>
<p>19.</p>	<p>DATE OF NEXT MEETING:</p> <p>19.1 The date of the next Meeting will be on Monday 19 May 2014 at 7.45 pm.</p> <p>19.2 There being no other business the meeting closed at 7.21 p.m.</p> <p>To be followed by the Annual Parish Meeting at 7.30 p.m</p> <p>CHAIRMAN _____ DATE _____</p>	