

**Minutes of the 922nd Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall 15 July 2013**

PRESENT:	Councillors: Mr R Jones (Vice Chair), Mr D Stock, Mrs I Duggan, Mrs L Gittings, Mr Jeremy Padfield, Mr M Daniels.																																										
IN ATTENDANCE:	Clerk.																																										
	PUBLIC FORUM: There was no discussion.		ACTION																																								
1.	APOLOGIES: Mr John Padfield (Chairman), Mr W Quinn, Mrs J Davies, Mr A Norris, Dist Cllr Rachel Carter, County Cllr Harvey Siggs. <i>In the absence of John Padfield(Chairman), the Vice Chairman Cllr Richard Jones took the Chair.</i>																																										
2.	MINUTES: The Minutes of the previous Meeting held on 17 June 2013 were approved as a true record and duly signed.																																										
3.	DECLARATION OF INTEREST: Cllr Jeremy Padfield declared a Declaration of Interest concerning a Planning Application.																																										
4.	MATTERS ARISING: The Clerk reported on the following action taken since the last meeting: <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 60%;"><u>ACTION POINTS</u></th> <th style="width: 15%;">ACTION BY DATE</th> <th style="width: 20%;">NAME</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>PCSO Housley - when informed of Village Day/Farm Day - will organise "no Waiting" cones. Jeremy will contact PCSO Housley</td> <td>asap</td> <td>PCSO Jeremy</td> </tr> <tr> <td>2.</td> <td>Adopt Financial Regulations and place on Web-site Meet to discuss further</td> <td>Sept Mtg</td> <td>MD Chair Clerk</td> </tr> <tr> <td>3.</td> <td>County Councillor's Report</td> <td>As/when</td> <td>Clerk</td> </tr> <tr> <td>4.</td> <td>Drop Kerbs - Cllr Gittings located - Clerk to forward to Highways. <i>Clerk forwarded to Jeff Bunting but has now moved Departments- re-addressed to replacement. Awaiting reply.</i></td> <td></td> <td>Clerk</td> </tr> <tr> <td>5.</td> <td>Still awaiting signed contract returned from Chris Perkins</td> <td>asap</td> <td>MD/CP</td> </tr> <tr> <td>6.</td> <td>Letter to Downside to ask to contribute to Dog Fouling Bin & Sign at bridal way at rear entrance of Downside. Informed of cost. <i>When Clerk receives confirmation of payment agreement, can go ahead and order bin.</i></td> <td></td> <td>Clerk</td> </tr> <tr> <td>7.</td> <td>Letter to Jeff Bunting - congratulations on safety measures completed at Norton Down Crossroads - job well done.</td> <td>completed</td> <td>Clerk</td> </tr> <tr> <td>8.</td> <td>Bank Reconciliation forward Councillors</td> <td>Completed</td> <td>Clerk</td> </tr> <tr> <td>9.</td> <td>Contact Highways regarding vegetation growth on cross roads-safety hazard</td> <td>Completed</td> <td>h/ways Jeremy</td> </tr> </tbody> </table>				<u>ACTION POINTS</u>	ACTION BY DATE	NAME	1.	PCSO Housley - when informed of Village Day/Farm Day - will organise "no Waiting" cones. Jeremy will contact PCSO Housley	asap	PCSO Jeremy	2.	Adopt Financial Regulations and place on Web-site Meet to discuss further	Sept Mtg	MD Chair Clerk	3.	County Councillor's Report	As/when	Clerk	4.	Drop Kerbs - Cllr Gittings located - Clerk to forward to Highways. <i>Clerk forwarded to Jeff Bunting but has now moved Departments- re-addressed to replacement. Awaiting reply.</i>		Clerk	5.	Still awaiting signed contract returned from Chris Perkins	asap	MD/CP	6.	Letter to Downside to ask to contribute to Dog Fouling Bin & Sign at bridal way at rear entrance of Downside. Informed of cost. <i>When Clerk receives confirmation of payment agreement, can go ahead and order bin.</i>		Clerk	7.	Letter to Jeff Bunting - congratulations on safety measures completed at Norton Down Crossroads - job well done.	completed	Clerk	8.	Bank Reconciliation forward Councillors	Completed	Clerk	9.	Contact Highways regarding vegetation growth on cross roads-safety hazard	Completed	h/ways Jeremy
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5.	COUNTY COUNCILLORS REPORT: CC Harvey Siggs had emailed a Report in his absence; a summary of which follows: <ul style="list-style-type: none"> 5.1 Harvey Siggs's remit on the County Council remains as Highways and Transport and he will be continuing to work on a number of projects. 5.2 Six Parish Councils, having undergone training, are now trialing the direct reporting of potholes though none of them are in CC Siggs Division. 																																										

<p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>CC Siggs reported that he was hopeful that there would be a new round of bids for Safety Improvement Schemes in the Autumn therefore asked Parish Council’s to give this some thought. He will only be allowed to champion two, so unfortunately there is no guarantee that a bid will be successful. If there are other funds available to contribute then that helps the case. There are still a few outstanding schemes from before, which it is hopeful will be undertaken in the early Autumn.</p> <p>Speed Indicator Devices are still on the radar. Villages were asked if they wanted to stay in the scheme and later have also been asked if they would be prepared to take on the actual siting and moving of the devices so that they can be on a more permanent basis. I know two parishes at least would like to buy their own devices and providing they are compliant with County Council requirements, that will shortly be possible (but no smiley faces). CC Siggs stated that he was also trying to arrange for some further villages to get the protection of a SID.</p> <p>CC Siggs reported that he had a number of issues relating to single parishes which have been raised with him and are awaiting answers. If time elapses he asked to be given a nudge by emailing Kerrie Jones at kjones@somerset.gov.uk who is his shared PA who will chase him up for a response.</p> <p>The Clerk was to confirm with Harvey Siggs that his Report can be placed on the Parish Council Web-site.</p>	<p>Clerk</p>
<p>6.</p> <p>6.1</p>	<p>DISTRICT COUNCILLORS REPORT: Dist Cllr Carter had sent her apologies for not being able to attend and reported the following:</p> <p>The Litter picking team from Downside has spent two days on a major clean up through the lanes and paths as well as the main road through the village. 12 Bags were filled. Pupils are now on holiday, but will resume this task in September.</p>	
<p>7.</p>	<p>POLICE MATTERS: There was no PCSO present and no Report received.</p>	
<p>8.</p>	<p>PLANNING MATTERS: <u>Applications:</u></p> <p>Ref:2013/1387 Location Fosse Farm, South Street, SOF Proposition Erection of Toilet Block c/w disabled toilet Applicant Jeremy Padfield, Church Farm.SOF</p> <p><i>After discussion and clarification of the proposal (the toilets would be composting and the block would be locked when not in use),all Councillors present agreed that the Parish Council should approve the application; stating that it was very happy with this application, which was a much needed facility. The Clerk to forward the comments to Mendip District Council.</i></p> <p><u>Permission:</u> Ref:2013/0805 Mill House, Benter 2 Storey 1st Floor Extension</p> <p><i>Approved with Conditions by MDC</i></p>	<p>Clerk</p> <p>Clerk</p>
<p>9.</p> <p>9.1</p>	<p>VILLAGE HALL COMMITTEE GRANT: Cllr Jones stated that tar-mack would be laid on Saturday 17 August 2013 and would mean that it would be completed for Village Day. The car-park would be</p>	

<p>9.2 Although the Chairman John Padfield was not present, Cllr Jones had discussed the prospect of a grant in the region of £2k with him and he had not seen this as presenting a problem. The Clerk and Chairman had discussed the Parish Council's finances and the Clerk had forwarded a Bank Reconciliation/Budget Forecast to all Councillors.</p> <p>9.3 After discussion and thanks given to the Village Hall Committee for raising the majority of the monies for this project, a vote to give £2k towards the resurfacing of the Village Hall Car-park was taken. It was unanimously agreed for a Grant of this amount to be given by all Councillors present.</p> <p>9.4 Jeremy Padfield stated that mesh fencing and padlocks were needed whilst working on the car-park resurfacing for Health & Safety reasons.</p>	Jeremy
<p>10. FINANCIAL MATTERS: A grant of £2,000 towards the re-surfacing of the Village Hall car-park was agreed by all Councillors present to be paid. Cheque No. 000952</p> <p>The Clerk presented an Invoice for Telephone/Broadband charges for the period amounting to £113.04 which all Councillors present agreed to pay. Cheque No.000942</p> <p>An Invoice from Future-interactive for Hosting the parish web-site for the period May 2013 – May 2014 amounting to £67.20 was agreed by all Councillors present to be paid. Cheque No. 000947</p> <p>An Invoice from Playdale for the balance still owing on equipment purchased by the Community Garden Committee amounting to £2,726.88 was agreed by all Councillors present to be paid. Cheque No. 000946</p> <p>An Invoice for Lengthsman duties from Chris Perkins amounting to £140 was agreed to be paid by all Councillors present. Cheque No. 000945</p> <p>An Invoice from W Palmer for grass cutting the Community Gardens amounting to £135 was agreed to be paid by all Councillors present. Cheque No. 000951</p> <p>An Invoice from R Jones for petrol to cut the football field amounting to £25 was agreed by all Councillors present to be paid. 000953</p> <p>After discussion, it was agreed by all Councillors present to only donate £300 in total to charities in this Financial Year End 2014 The agreed Donations and Charities were as follows: Little Angels £100 Cheque No 000948 R.N.L.I. £100 Cheque No.000949 Air Ambulance £100 Cheque No.000950</p> <p>The Invoice from Keith Cockcroft for the Yr End 2013 Internal Audit amounting to £41.45 was agreed by all Councillors present to be paid. Cheque No. 000943 A letter from Keith declaring his resignation from future Audits had been received from the Clerk. The Clerk was aware of a couple of people who might perform the Internal Audit and would approach them in due course.</p> <p>Bank Statements were reconciled and signed.</p>	

11.	FINANCIAL REGULATIONS: This item was postponed until September, as further discussion was needed before adopting by the Parish Council. The Chairman, Cllr Daniels and the Clerk would meet.	Chair MD Clerk
12.	COMMUNITY GARDENS: 12.1 Cllr Daniels queried the extra monies given to Mr Wayne Palmer to complete extra cuts, as not all areas in the play park had been cut. Cllr Jeremy Padfield stated that Wayne had asked for a further £10 to make the extra cuts, but it was decided that only another £5 should be given. Therefore as a compromise it was agreed for him to do half the work for £5. Jeremy stated that he would inspect the playpark with Cllr Daniels at the end of this meeting 12.2 Jeremy stated that work on the Copse in the Play Park would begin within the next 2-3 weeks. The work would be undertaken by Syd's Garden Services. 12.3 Cllr Stock presented the Clerk with his weekly Inspection Report for the month, confirming that everything was in order.	Jeremy MD
13.	STREET CLEANING/LENGTHSMAN SCHEME: 13.1 Cllr Daniels gave a report on the tasks performed by the Lengthsman since the last Meeting: <ul style="list-style-type: none"> • Weedkill around village. • Strimmed back banks etc. • Checked jobs around village etc. 13.2 The Clerk was still awaiting the return of the signed Contract from Chris Perkins, lengthsman.	CP
14.	HIGHWAYS: Cllr Malcolm Daniels reported on problems with growth of hedges north of the village on A367 as follows: <ul style="list-style-type: none"> • No 17 The Mead – Hedge growth (prickly) onto pavement. • No 26 The Mead – Vegetation onto pavement; resulting in pedestrians having to walk in the road. • There is general overgrowth onto the footpath right the way along. Some nettles and other growth make it impossible to stay on the pavement, making pedestrians walk on the road. At the points where pedestrians can still walk on the pavement, the overgrown vegetation makes the pavement narrow. Therefore pedestrians are near to the edge and within a few feet of very fast moving traffic – making it very dangerous. It was thought that Somerset Highways had agreed to do this work. The Clerk to make enquiries. • Coming into the village on A367 from the North on the LH side of the road, the traffic calming ahead Reduce Speed Sign is mostly obscured. The Giveaway Sign at the first pinch-point is obscured. • On the RH side of the road the beginning and end of 30mph Signs are obscured. • The Stop Sign at the bottom of Green Lane is obscured by a shrub in the garden growing over the wall. It was questioned whether this was the landowners responsibility. • Clearing of rubbish caught in the pinch points. 	
15.	FOOTPATHS: There was nothing to discuss.	
16.	PARISH FORUM REPORT: There was nothing to report.	
17.	WEB-SITE: There was nothing to report.	

