

**Minutes of the 898th Meeting of the Stratton-on-the-Fosse Parish Council
Held in the Village Hall on 16 May 2011**

PRESENT:	Councillors: Cllr Mr John Padfield(Chairman), Mr R Jones (Vice Chairman), Mr A Norris, , Mr D Stock, Mr W Quinn, Mrs L Gittings,		
IN ATTENDANCE:	Clerk.		
	PUBLIC FORUM: There was no discussion.		ACTION
1	ELECTION OF CHAIRPERSON: <i>The Clerk opened the Meeting by asking for nominations for a Chairperson.</i> 1.1 Cllr Jones nominated John Padfield which was seconded by Cllr Norris. 1.2 The Clerk asked for any other nominations and there were none. 1.3 All Councillors present agreed unanimously, by a show of hands, for Councillor John Padfield to continue as Chairman.		
2	DECLARATION OF ACCEPTANCE OF OFFICE: 2.1 Cllr John Padfield signed the Declaration of Acceptance of Office. <i>Cllr Padfield, as Chairman, now presided over the Meeting.</i> <i>The Lord's prayer was said as usual.</i> 2.2 All Councillors present signed the Declaration of Acceptance of Office. 2.3 The Clerk collected completed Declaration of Interest Forms from Cllrs Jones, Quinn, Stock, Norris and Gittings, which would be forwarded to Mendip District Council. All Councillors had been e-mailed the Form which should be completed and returned to MDC within 28 days.		
3	APOLOGIES: Cllrs Mrs J Davies, Mr Jeremy Padfield, Mr M Daniels, Dist Cllr S Priscott.		
4	MINUTES: The Minutes of the previous Meeting held on 18 April 2011 were approved as a true record and duly signed.		
5	DECLARATION OF INTEREST: There were none		
6	ELECTION OF VICE CHAIRMAN: Cllr Richard Jones was nominated for the position of Vice-Chairman by Cllr Norris and seconded by Cllr Gittings. This was carried unanimously by all Councillors present		

7	<p>APPOINTMENT OF SUB- COMMITTEES: It was agreed by all Councillors present for the following Councillors to oversee the sections listed below:</p> <table border="1" data-bbox="235 222 1369 646"> <tr> <td data-bbox="235 222 802 352">Planning</td> <td data-bbox="807 222 1369 352">Cllr Richard Jones Cllr Judy Davies Cllr Alan Norris</td> </tr> <tr> <td data-bbox="235 352 802 426">Street Cleaning</td> <td data-bbox="807 352 1369 426">Cllr Bill Quinn</td> </tr> <tr> <td data-bbox="235 426 802 499">Footpaths</td> <td data-bbox="807 426 1369 499">Cllr Linda Gittings</td> </tr> <tr> <td data-bbox="235 499 802 573">Web-site</td> <td data-bbox="807 499 1369 573">Cllr Malcolm Daniels</td> </tr> <tr> <td data-bbox="235 573 802 646">Highways</td> <td data-bbox="807 573 1369 646">Cllr Bill Quinn</td> </tr> </table>	Planning	Cllr Richard Jones Cllr Judy Davies Cllr Alan Norris	Street Cleaning	Cllr Bill Quinn	Footpaths	Cllr Linda Gittings	Web-site	Cllr Malcolm Daniels	Highways	Cllr Bill Quinn		
Planning	Cllr Richard Jones Cllr Judy Davies Cllr Alan Norris												
Street Cleaning	Cllr Bill Quinn												
Footpaths	Cllr Linda Gittings												
Web-site	Cllr Malcolm Daniels												
Highways	Cllr Bill Quinn												
8	<p>MATTERS ARISING:</p> <p>8.1 The Clerk reported that Andrew Hobbs had not re-applied to be a Councillor and therefore the Parish Council numbered 9 Councillors. The Chairman stated that parishioners would have to be sought to be co-opted.</p> <p>8.2 The Clerk reported that an e-mail acknowledgement to matters reported to Highways had been received. Ref No.255196 regarding a broken sign and Ref No.255198 regarding grass encroachment.</p> <p>8.3 Cllr Daniels had e-mailed the Clerk and Cllr Quinn, regarding the purchase of grit bins, with a list of suppliers. Although it seemed unlikely that a decision on the purchase would have been made before his return from holiday.</p> <p>8.4 The Clerk was in receipt of a reply from Downside regarding the complaint of rubbish in the garden at Linkmead, which stated that the rubbish would be removed shortly.</p> <p>8.5 Cllr Norris reminded Councillors of the outstanding matter of the Parish Notice board – Downside had not yet answered the request to re-position it. The Clerk to bring this to Downside’s attention.</p> <p>8.6 All other items covered on the Agenda.</p>		Clerk										
9	<p>POLICE MATTERS: No report received.</p>												
10	<p>PLANNING MATTERS:</p> <p>10.1 <u>Applications:</u> <i>None</i></p> <p>10.2 <u>Notified of Approval by MDC:</u> Ref: 8a The Mead</p> <p>10.3 Cllr Gittings enquired if the placing of advertising boards needed planning permission, as Holcombe Inn had placed a sandwich board on the pavement opposite the cenotaph. This was on a narrow pavement and obstructed pedestrians and obstructed the view of motorists. The Clerk was instructed to write to Holcombe Inn pointing out the danger and requesting the board be removed.</p>												

11	COUNTY COUNCILLOR'S REPORT: No report received.																			
12	TO REVIEW STANDING ORDERS: The final adjustments to the Standing Orders were made and all Councillors present agreed for the Parish Council to adopt them.	Cllr Daniels																		
13	FINANCIAL MATTERS: 13.1 The Clerk presented an Invoice for Ink cartridges amounting to £ 19.15 , which all Councillors present agreed to pay. Cheque No.000826 13.2 Cllr Jones presented an Invoice for the APM wine amounting to £20, which all Councillors present agreed to be paid. Cheque no.000827 13.3 An Invoice from Glasdon for the dog waste bin amounting to £277.10 was agreed by all councillors present to be paid. Cheque No.000825 13.4 The Audit Return (Section 2) was read out by the Chairman and with the agreement of all Councillors present it was filled out. The Clerk was to forward the completed Audit Return to the Auditors on receipt of the Internal Audit completion by Keith Cockcroft. 13.5 The Insurance policy, due 01 June 2011, was discussed at length and was thought by all Councillors present to be an adequate cover. The premium had risen for the coming year due to the inclusion of the Community Gardens. The premium last year was £472.20 (plus £39.54 pro-rata for adding the play equipment). The breakdown for the renewal being £484.55 to cover the Parish Council's insurance and £230.00 to cover the Community Gardens for the equipment installed at present. (The Clerk reported that this part of the policy would rise when further equipment was installed.) The difference of £14.29 being index linked. It was agreed by all councillors present to accept the new policy and pay the premium of £728.84 It was suggested that a quote from other insurers be sought for the following year with a view to obtaining a better price. Cheque No.000826 13.6 The Clerk stated that to conform to the insurance requirements, (i.e for the Community Gardens to be covered for liability under the Parish Council's insurance) a Councillor needed to be appointed to visually check the playground equipment on a weekly basis. The inspection of play surfaces and equipment should look for any obvious signs of damage and any dangerous objects, eg glass or syringes. Cllr Stock stated that he would take on this task. The Clerk would check with the insurers as to whether a record of the inspection should be kept. 13.7 Councillors discussed monies to give to charity and all those present agreed to the following Charities being given the stated amounts: <table border="1" data-bbox="235 1654 1369 1881"> <tr> <td>Little Angels</td> <td>100</td> <td>Cheque No. 000828</td> </tr> <tr> <td>Victim Support</td> <td>50</td> <td>Cheque No. 000831</td> </tr> <tr> <td>Air Ambulance</td> <td>100</td> <td>Cheque No. 000832</td> </tr> <tr> <td>C.A.B</td> <td>50</td> <td>Cheque No. 000829</td> </tr> <tr> <td>Lifeboat</td> <td>50</td> <td>Cheque No. 000833</td> </tr> <tr> <td>Age Concern</td> <td>50</td> <td>Cheque No. 000830</td> </tr> </table>	Little Angels	100	Cheque No. 000828	Victim Support	50	Cheque No. 000831	Air Ambulance	100	Cheque No. 000832	C.A.B	50	Cheque No. 000829	Lifeboat	50	Cheque No. 000833	Age Concern	50	Cheque No. 000830	Clerk
Little Angels	100	Cheque No. 000828																		
Victim Support	50	Cheque No. 000831																		
Air Ambulance	100	Cheque No. 000832																		
C.A.B	50	Cheque No. 000829																		
Lifeboat	50	Cheque No. 000833																		
Age Concern	50	Cheque No. 000830																		
	13.5 The Bank statements for the end of April 2011 were signed and reconciled.																			

<p>14</p>	<p>HIGHWAYS:</p> <p>14.1 Cllr Norris reported that the telephone manhole which had sank opposite the junction to Green Lane had still not been dealt with, although Highways had marked several pot-holes in the area. The Clerk would make enquiries from Highways and flag this up.</p> <p>14.2 Councillors reported that the verges at Watery Lane, Norton Down and the White Post Roundabout were in need of cutting as the motorist vision was impaired at these spots. The Clerk to report to Highways.</p> <p>14.3 Councillors also reported that overhanging trees were obstructing signs regarding traffic calming at the pinch-point at the junction with Fosseyway and Green Lane. The Clerk to report to Highways.</p> <p>14.4 Cllr Stock reported that the van mentioned at a past meeting was again obstructing the pavement.</p> <p>14.5 The Chairman stated that a parishioner had reported an electric pole (number 23) which was leaning and in high winds movement was noticed. The Clerk to contact Western Power.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>15</p>	<p>STREET CLEANING/LENGTHSMAN SCHEME:</p> <p>15.1 Cllr Quinn supplied Councillors with his report, giving an account of jobs performed by the Lengthsman.</p> <ul style="list-style-type: none"> • Cleaning traffic warning signs – as requested by SCC Highways. • Re-aligned a road direction sign opposite Green Lane. • Re-instated a footpath sign near the White Post Roundabout, which had been damaged. • Repaired guttering that had come adrift on the Village Hall. • Cleared weeds and debris from the pavement from the war memorial past Linkmead to Middlemead corner. • Cleared and trimmed the access to a footpath stile near Stockhill. • Strimmed the bank opposite Fosse Cottage. • Strimmed the overgrown bank by the junction of Green Lane. • Strimmed the main road up to the pinch point to give a clear view to traffic emerging from Green Lane. <p>15.2 Cllr Quinn informed Councillors that Somerset Highways would be reducing its contribution to the scheme for the year 2011/2012 (contributing £1,800). Also for the year 2012/2013 no contribution would be made. This will affect all the parishes in the scheme and the five parishes concerned would meet to discuss ideas on how to proceed. Cllr Quinn will report on any future developments.</p> <p>15.3 The Clerk reported that an e-mail had been received from the Coleford Clerk regarding the Parish's contribution to the scheme for this year, but that the Invoice attachment couldn't be opened. Cllr Quinn was of the opinion that it would be £1,000 and all Councillors present gave the Clerk authority to raise a cheque for this amount when this was confirmed by Coleford.</p>	<p>Clerk</p>
<p>16</p>	<p>FOOTPATHS:</p> <p>Cllr Gittings reported that Somerset County Council were responsible for the footpath at Mogg Hill. It was, therefore, suggested that Somerset County Council be approached for funding to improve the footpath at Mogg Hill.</p>	<p>Clerk</p>

17	<p>PARISH FORUM REPORT: Cllr Gittings had circulated to Councillors the Waste Management Report, which asked for suggestions from Parish Councils. After discussion, it was decided to wait until Somerset County Council had decided whether to keep the management in the County or to move it elsewhere before offering any opinions and/or suggestions.</p>	
18	<p>WEB-SITE: Nothing to report.</p>	
19	<p>CORRESPONDENCE: Correspondence was read and dealt with accordingly:</p> <ol style="list-style-type: none"> 1 Glasdon Invoice Dog Waste Bin. Payment within 30 days (12.05.11) 2 R Jones Invoice Wine for APM 3 Downside School Response to PC's concern over rubbish adjacent to VH. assurances that all rubbish will be removed shortly. Dated 26 April 2011 4 SCC Electoral Review of Somerset. Will be consulting Parish Councils. Representatives of PC's will be invited & details will be sent shortly – probably late June/early July. 5 SCC Wildlife & Countryside Act 1981-Sec 53. Application for addition of a public footpath from Mogg Hill wood to Abbey Rd. Applicant has formally withdrawn application. File closed. 6 Western Power Distribution Workshop on future Investment plans. 3 events: Exeter – Bristol (zoo) – Cardiff 10am -1 pm (lunch 1pm-2pm). Following workshop at Bristol entry zoo FOC. 7 SALC Mins/Agenda Mon 6 June 2011 Wells Town Hall. Chairman & Councillors Training June- Aug 2011 Nearest Nunney V H Tues 7 June 2011 7pm-10pm Cost £25 every 4th one Free 8 MDC Parish Info Bulletin Issue 100 May 2011. Village Halls – If considering improving or extending contact Sally Gubb 01749 341411 email gubbs@mendip.gov.uk Energy Share – Grant fund for Community renewable energy projects. Register interest info@energysshare.com <p>Emails received: Coleford PC Lengthsman scheme re annual subscription SCC Lengthsman scheme: Funding cut for 2011/12 No funding for 2012/13 <i>f/d John/Bill</i> H/Ways Reply to reported broken sign Ref 255196/grass encroachment Ref 255198 Cllr Gittings Insert to Mins/Election forms Forwarded to Cllrs SALC re Model Standing Orders Cllr Daniels Standing Orders- modified forward to Cllrs Cllr Daniels Grit Bins-list of suppliers/web sites</p> <p>Magazines/ Brochures: Clerks & Councils Issue 75 May 2011 Cam Valley Wildlife Group Newsletter 59 Spring</p> <p>Planning: Permission granted 8A The Mead</p>	

	<p>Bank Statements: March 2011 Business Reserve A/C 22,221.99 Current A/C 50.00</p> <p>Cheques: V Attwood Expenses £ 19.15 Glasdon Dog Waste Bin £ 277.10 Aon Insurance Premium £ 728.84 R Jones APM Wine £ 20.00 Coleford PC Lengthsman Scheme £1,000.00 Various Charities 400.00</p>		
20	<p>MATTERS OF REPORT & ITEMS FOR NEXT MEETING:</p> <p>20.1 Cllr Quinn stated that the event for the Royal Wedding Day organised by the Kings Arms was very well done. It was suggested that a letter of appreciation on behalf of the Parish Council was sent by the Clerk.</p> <p>20.2 The telephone kiosk was discussed and it was decided that the lengthsman should be asked to paint it and then shelves could be put up to accommodate used books. Another suggestion was for the parish newsletter and a history of the village to be displayed.</p> <p>20.3 Cllr Jones reported that a trolley equipped with tools purchased for the last road sweeper employed by the Parish Council was now redundant. It was suggested that it was placed on e-bay.</p> <p>20.4 The Clerk was asked to put the following items on the next Agenda: a. The purchase of grit bins b. Thoughts on persons to co-opt onto the Parish Council.</p> <p>20.5 The Chairman, Cllr Padfield, stated that he would be absent for the next meeting, but that the Vice-Chairman, Cllr Jones would chair the meeting.</p>	<p>Clerk</p> <p>Cllr Quinn</p> <p>Cllr Jones</p> <p>Agenda Agenda</p> <p>Cllr Jones</p>	
21	<p>DATE OF NEXT MEETING:</p> <p>21.1 The date of the next Meeting will be on Monday 20 June 2011 at 7.45 p.m</p> <p>21.2 There being no other business the meeting finished at 9.44 p.m.</p>		

CHAIRMAN _____ DATE _____