

Chairman: Mr John Padfield, Highbank, Watery Lane, Stratton-on-the-Fosse, BA3 4QY  
Clerk: Valerie Attwood, 2 James Close, Holcombe, BA3 5HA Tele: 01761 233251

**I HEREBY GIVE NOTICE THAT  
THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD  
IN THE VILLAGE HALL ON MONDAY 20 MAY 2013 AT 7.45 P.M.  
A G E N D A**

Public Forum

1. To Elect a Chairperson.
2. Signing of Declaration of Acceptance of Office by elected Chairperson.
3. To receive apologies for absence.
4. To approve the Minutes of the previous Meeting held on 15 April 2013
5. Declaration of any New Interests.
  1. Insertion of "None" on relevant Declaration Forms.
6. To elect a Vice-Chairman.
7. To appoint Councillors to oversee:
  - Planning
  - Street Cleaning/Lengthsman
  - Footpaths
  - Bank Signatories
8. Matters Arising:
  1. Action Points
  2. Clerk's Report.
9. County Councillor's Report:
10. District Councillor's Report:
11. To receive Community Police – PSCO (as/when available)
12. To discuss Planning Matters: Application: Ref:2013/0805 Mill House, Benter, 2 storey front extension  
Permission: Ref 2013/0521 MSN Rugby Club
13. To discuss Insurance due 01 June 2013
14. To discuss the purchase of Dog Fouling Bin and Rubbish Bin
15. Financial Matters:
  1. Data protection Registration Fee £35
  2. Clerk's Expenses – Ink £40.86
  3. Lengthsman's Invoice
  4. Invoice petrol for grass cutting football field £25
  5. Village Hall Hire – Yr End 2013 (11 months) £165
  6. Audit: Engagement of Internal Auditor  
Notice of Inspection  
Audit Return Form – complete & sign Section 2
  7. Bank Statements
16. To discuss Standing Orders:
  1. Model Publication Scheme
  2. Data Protection
  3. Freedom of Information
17. To discuss Community Garden:
  1. To receive Playground Inspection Report – 2 Mowing update
18. To discuss Street Cleaning/ Lengthsman Scheme:
  1. Receive Report on Lengthsman tasks.
  2. To discuss the Lengthsman's contract.
19. To discuss Highway Matters:
20. To discuss Footpaths: To discuss drop-kerbs.
21. To discuss Parish Forum Report.
22. To discuss the Parish Web-site.
23. To receive Correspondence.
24. Matters of Report & Items for Next Meeting.
25. Date of next Meeting: 17 June 2013 (to be confirmed – usually 3<sup>rd</sup> Monday of month).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its