

**I HEREBY GIVE NOTICE THAT
THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD
IN THE VILLAGE HALL ON MONDAY 19 MAY 2014 AT 7.45 P.M.**

A G E N D A

Public Forum

1. To Elect a Chairperson.
2. Signing of Declaration of Acceptance of Office by elected Chairperson.
3. To receive apologies for absence.
4. To approve the Minutes of the previous Meeting held on 28 April 2014
5. Declaration of any New Interests.

6. To elect a Vice-Chairman.
7. To Co-opt Councillors.
8. To appoint Councillors to oversee:
 - Planning
 - Street Cleaning/Lengthsman
 - Footpaths
 - Community Gardens Inspection
 - Bank Signatories

9. Matters Arising:
 1. Action Points
 2. Clerk's Report.

10. County Councillor's Report:
11. District Councillor's Report:
12. To receive Community Police – PSCO (as/when available)
13. To discuss Planning Matters: Application:
Permission:
14. To discuss Insurance due 01 June 2014
15. Financial Matters:
 1. Clerk's Expenses
 2. Audit: Engagement of Internal Auditor
Notice of Inspection
Audit Return Form – complete & sign Section 2
 3. Bank Statements
16. To discuss Community Garden:
 1. To receive Playground Inspection Report
17. To discuss Street Cleaning/ Lengthsman Scheme:
 1. Receive Report on Lengthsman tasks.

18. To discuss Highway Matters:
19. To discuss Parish Forum Report.
20. To discuss the Parish Web-site.
21. To discuss War Memorial – cleaning.

22. To receive Correspondence.

23. Matters of Report & Items for Next Meeting.

24. Date of next Meeting: June date to be decided (to be confirmed – usually 3rd Monday of month).

Clerk 14/05/14